

WARRNAMBOOL | PORTLAND | HAMILTON | COLAC

course guide

2020

2028



VERSION 2

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why choose South West TAFE?

TAFE trains you for jobs in demand

Nine of the top 10 occupations predicted to have the most job growth in the next five years are in TAFE-trained jobs.

TAFE students can get employed sooner

87 per cent* of SWTAFE students were employed after training last year and 91 per cent were employed or enrolled in further study.

TAFE students can have less debt

Government subsidised places for TAFE are available for eligible students, reducing the cost of study by up to 80 per cent.

Plus we have over 30 Free TAFE courses and a range of scholarships on offer in 2020.

TAFE graduates have ready-to-go skills

You gain industry-specific skills at TAFE so you are job-ready when you graduate.

Courses at TAFE are designed to replicate actual work situations and are structured around what employers are looking for. Teachers have extensive industry experience and strong connections within those industries.

TAFE can be your pathway to university

Some courses allow you to use your TAFE qualifications to gain credits for future study at university – reducing the length of your university course, and saving money along the way. You can progress from a certificate to a diploma at TAFE, then to a bachelor degree at university.

Sources: Graduate Careers Australia, National Centre for Vocational Education Research (NCVER)*, Skilling Australia Foundation, McCrindle Research, Australian Federal Government.

*2018 Student Outcomes Report NCVER

Free TAFE courses in 2020

Free TAFE gives more people a chance to get the skills they need to land a job that's in demand.

Free TAFE covers tuition fees for students who are eligible for government-subsidised training. If you don't meet the eligibility criteria you may qualify for an exemption to receive a Free TAFE place in 2020.

There may still be costs that you will be required to pay, such as course materials, uniform, excursions, books etc.

FREE TAFE

The Free TAFE courses are found throughout this guide – just look for this symbol.

Terms and conditions apply.
See swtafe.edu.au for further info
about Free TAFE courses.



support for every step along the way

South West TAFE provides a wide range of support that can be utilised by every student during their study journey.

Pathfinders will help you find your way

Our Pathfinders Skills and Jobs Centre team is here to help with career and course guidance.

We offer support with mapping a career path to suit your aspirations, help with finding and applying for jobs, assistance transitioning to study or transitioning to the workforce. We offer independent advice that's available and open to everyone.

Study support

During your training you may want a hand with your studies – maybe guidance with an assignment or general literacy and numeracy skills. You are welcome to come to a study support session held regularly at every campus. Ask our Student Support team located at each campus for more info.

Disability support

From enrolment through to help in the classroom we provide assistance every step of the way to make sure you are not disadvantaged in any way while studying with SWTAFE.

SWTAFE is also a registered National Disability Insurance Scheme (NDIS) provider. To find out what support we can provide, please contact our NDIS officer on disability.support@swtafe.edu.au

Koorie support

We have a dedicated team to help Koorie students who study with SWTAFE. Our staff can help develop the support systems you may need while studying with us.

Apprentice support

During the first year of your apprenticeship, our Apprenticeship Support Officer can support you with any questions you have about your enrolment and becoming an apprentice, your workplace training and dealing with your employer. Plus they provide mentoring and coaching for any SWTAFE apprentice program participant.

Your wellbeing

We want all of our students to be happy and healthy, and our Student Wellbeing Officers are here to help you with:

- any study-related difficulties
- mental health, legal issues, housing, finances, bullying, or any other pressures you may have
- mediating or advocating on your behalf; and
- connecting to any external support you may need.



The Hive

The Hive is a new co-working, idea generator and a small business incubator space. It is where you can collaborate to take innovative ideas or products and make them a reality. If you want to bring something to life, learn and be part of an innovative and creative community, then The Hive is the place for you!

All SWTAFE students are welcome to utilise these fantastic facilities located at the Warrnambool campus.

Library

Whether you need a quiet place to study, access to a computer, want to use some of our learning resources or need help printing documents you can access it all at your campus library.

Fee help

Studying with SWTAFE will incur fees which are largely dependent on whether or not you meet eligibility criteria for a government-funded place or one of our Free TAFE courses in 2020.

The Victorian Government's Skills First program provides subsidies to make training more affordable by reducing the contribution that you'll need to pay for study with SWTAFE, saving up to 80 per cent on your fees. There are also subsidies available for some concession card holders as well as a range of scholarships on offer (see below).

While these government subsidies help reduce the cost of your course tuition fees, there may still be costs that you will be required to pay, such as course materials, uniform, excursions, books etc.

How can I pay?

Up front

Pay all your fees before starting your course.

Payment plan

You can organise to pay in instalments over the duration of your course.

Scholarship

You can apply for a number of scholarships that may assist in paying your tuition fees.

VET Student Loan

If you're studying selected diplomas or advanced diplomas, you may be able to apply for a loan from the Australian government to cover course tuition fees or cost of training.

Repayments are made through the Australian Taxation Office (which are deducted from your salary when your income is above the compulsory repayment threshold).

Scholarships

Our scholarships create opportunities for those who might not otherwise have access to study, and recognise those who have the drive and commitment to achieve their future goals.

Scholarships can assist with study-related costs whether they are course fees, materials required for your course, costs associated with attending industry events or any equipment you may need for study.

SWTAFE has 20 scholarships available for study with South West TAFE in 2020.

Each scholarship has its own criteria and the application process can vary from one scholarship to the next.

We have a broad range of scholarships that you can apply for:

- General scholarships
- Agriculture and horticulture scholarships
- Dairy production scholarships
- Koorie scholarships
- Scholarships for students studying in Colac, Hamilton or Portland

Visit swtafe.edu.au/scholarships for more information and how to apply.

**We have 20
scholarships available
in 2020.
Why not apply?**

how to apply

There are five simple steps to apply for a course with us.

Apply for a SWTAFE course*

1 APPLY

Visit swtafe.edu.au to apply.

Click the **Apply Now** button on either the home page or on a specific course page. You will need to fill out a short online application form. Once this form is submitted we'll send you a thank-you email.

2 GET READY

Your thank-you email will contain three things:

1. A link to our Pre-Training Review to help us tailor your training
2. A link to set up your unique student identifier (unless you already have one)
3. A link to find out if you may be eligible for government-subsidised training.

3 CHAT WITH YOUR TEACHER

You will be contacted by a teacher or course specialist to chat about your Pre-Training Review outcomes and provide you with additional course information.

You can also chat with your teacher about getting your prior skills or course relevant qualifications recognised.

4 ENROL

After chatting with a teacher you will receive another email, containing:

1. Your enrolment form which you can fill out online
2. A link to verify your identification.

5 SIGN

Once you've completed your enrolment form and verified your identification you will receive your student declaration form to review and sign. You can sign this digitally via your smartphone, computer or tablet.

If you need assistance with enrolling, contact our Customer Service team on 1300 648 911 or visit your nearest campus.

Apply for a SWTAFE apprenticeship or traineeship*

1 FIND A JOB

Find a job as an apprentice or trainee through an Apprenticeship Centre or Group Training Company.

2 REGISTER

Register with an Australian Apprenticeship Support Network (AASN) and nominate SWTAFE as your training provider (your employer will usually do this for you).

3 PRE-TRAINING REVIEW

SWTAFE staff will contact you to organise your Pre-Training Review once your AASN contract registration is complete.

4 ENROL

Complete the enrolment form provided to you and provide your identification.

* Before applying...

Before applying, we suggest that you come along to an information session.

At these sessions you can find out more about the courses, career opportunities, placement requirements and chat with a course specialist.

For some courses, attending an information session is a compulsory step to applying.

Find upcoming dates for information sessions at swtafe.edu.au/infosessions

apprenticeships + traineeships

Apprenticeships and traineeships are a great way to kick-start your career and gain a nationally-recognised qualification.

Leap in with the leader

A South West TAFE apprenticeship or traineeship is a partnership between you, your employer and SWTAFE.

Your employer will teach you skills on-the-job while SWTAFE provides formal training.

This allows you to learn from qualified academic staff, as well as someone who is an expert in the industry in which you're interested.

If you're still at school you can undertake a school-based apprenticeship or traineeship while completing VCE or VCAL.

You can make it happen

Apprenticeships and traineeships can commence at any time. SWTAFE supports lots of opportunities for mature-aged workers. The first step is to find a business to employ you, then a local Australian Apprenticeship Support Network needs to register your Training Contract with SWTAFE.

Visit the DET Apprenticeships and Traineeships website for detailed information about training types and industries, wages and financial assistance: www.education.vic.gov.au/training/learners/apprentices

Financial incentives

There are a number of government-funded incentives and assistance available to apprentices and employers.

These benefits may vary, so please refer to the Australian Apprenticeships website for current details: www.australianapprenticeships.gov.au

SWTAFE provides apprenticeships and traineeships in:

- agriculture, conservation and horticulture
- early childhood education and care
- racing and trackwork
- building, construction and trades
- business
- education support
- food and hospitality
- hair and beauty
- health and community services
- maritime
- tourism

Apprenticeships

focus on trade careers.

Generally take three to four years.

Traineeships

focus on building skills and knowledge on the job.

Generally take one to two years.



our qualifications

Entry level qualifications

Foundation courses

Foundation courses are designed to help you gain valuable language, literacy, numeracy, study and job-ready skills. Our dedicated and experienced teachers help you to develop a tailored learning plan based on your skill level and future goals. They also provide support and guidance throughout your learning pathway. Our programs include English as an Additional Language (EAL), General Education for Adults, Work Education and Skills for Education and Employment (SEE) and the Reconnect Program.

VET Delivered to Secondary Students (VET DSS)

If you're in year 10, 11 or 12, you can combine your VCE or VCAL studies with our VET DSS program.

A VET DSS program allows you to experience a career you may be considering, adds to the eligibility requirements for VCE/VCAL, and may contribute to your ATAR score. Choose from 12 VET DSS programs across a range of areas. Learn hands-on skills while gaining a national qualification. Speak to your school VET coordinator or check our VET DSS guide for more information.

Pre-apprenticeships

A pre-apprenticeship is a certificate course that enables you to gain insight into what it's like to work in a trade, before you make a commitment to an apprenticeship. If you continue to a full apprenticeship, you'll be better equipped and might even be able to shorten the study component of your apprenticeship by having the subjects you've already completed recognised.

Apprenticeships and traineeships

You can combine training with full-time or part-time work, so that while learning on the job you get the necessary formal qualification.

Apprenticeships and traineeships are offered across a range of areas - you can find one in almost any field! They allow you to combine paid work with training. Once an employer has been found, we will work with them to deliver and assess your training.

Certificates

Certificate I

This entry level study will help you gain the knowledge and skills to start working and/or undertake further training or study.

Certificate II

Graduates at this level will have basic factual, technical and procedural knowledge of a specific area of work.

Certificate III

At this level graduates will have more developed practical and theoretical knowledge and skills for work.

Certificate IV

At this level you'll obtain more advanced theoretical and practical knowledge and skills for specialised, skilled work and/or further training.

Diploma

At this level you will learn to apply technical and theoretical skills to a range of contexts to undertake advanced tasks. You will be equipped to undertake supervisor or manager roles.

how you'll learn

On campus

Many courses require students to attend training sessions on campus. A campus learning experience is a great way to meet like-minded people, share ideas and develop skills in a supported simulated environment. South West TAFE's workshops, salons, kitchens and computer rooms are equipped with industry standard equipment that will assist you to become work ready.

A combination of campus and online

Digital skills and literacy are going to be critical as businesses and industries rapidly develop their digital capabilities. SWTAFE Online provides courses and course content on a web-based platform that allows you to access your learning anytime, anywhere. Not only does this let you manage your learning, but it also enables you to better understand and apply digital technology applications in future workplaces.

Training in the workplace

South West TAFE apprentices and trainees are based in an existing workplace.

An increasingly large number of people are now choosing to study part-time or in the evening, or undertake an employer sponsored program. These students often attend campus in blocks of training or as part of a series of one-day workshops.

Workplace-based learners bring a range of knowledge and skills to their workshops and the sharing opportunities provided on campus enhances the learning experience for all participants.

South West TAFE can be your pathway to uni

If university is on your radar you can start your studies with us via a diploma course which can gain you credits for future study at university.

Commencing your studies with TAFE before heading to university has great benefits:

- You can gain credits for entry to university
- Reduce the number of units you need to complete your university degree
- Greatly reduce the time and cost to complete a university qualification
- You'll be job-ready before starting university, giving you the flexibility to work and learn
- You'll finish university with not one, but two qualifications

TAFE has connections with many universities so you can easily transition from TAFE training on to a university degree. South West TAFE also has a formal agreement with Deakin University for direct entry to university from some of our diploma courses. Visit swtafe.edu.au for a full list of pathways to Deakin University.



“I have done so much studying at South West TAFE. I have completed a VET Delivered to Secondary Students course, a traineeship and a Certificate III and Diploma of Early Childhood Education and Care. I’m now in the middle of a Bachelor of Education at university and love it. My training at TAFE gave me the opportunity to gain work experience, work while studying and reduce the time of my university course. I now have so many options open to me.”
Brooke O’Brien

Job Seeker Programs

Employability Skills Training

FREE FOR ELIGIBLE STUDENTS

Block One: Build U **Block Two:** Brand U

LOCATION Colac, Hamilton, Portland and Warrnambool campuses
DURATION Full-time, three weeks (each block). Four days a week
START DATE Apply any time

These two blocks of three-week programs will help you increase your employability skills and become job ready.

Build U will help you learn effective communication, teamwork, time management, problem solving, enterprise innovation and technology skills – everything employers want.

In the **Brand U** block, you will learn advanced job-hunting, interview, resume and cover letter writing skills. Industry awareness experiences will also be provided to help you explore which industry is right for you. On completion of these programs, you may enter an internship or gain paid work within an organisation.

Reconnect Program

LOCATION Hamilton, Portland and Warrnambool campuses
DURATION Individually-mapped course dependant on student
START DATE Apply any time

The Reconnect Program provides support to reduce barriers faced around participating in education. The program focuses on supporting participants to re-engage in training, leading to achieving educational goals.

The Reconnect Program is focused on supporting:

- young people aged 17-19 who are early school leavers, not currently enrolled in school or any education and training program and/or full-time employment.
- long-term unemployed (unemployed for 12 months or more) people aged 20-64 without Year 12 or equivalent attainment (Senior Secondary Certificate or a Certificate II or higher qualification).

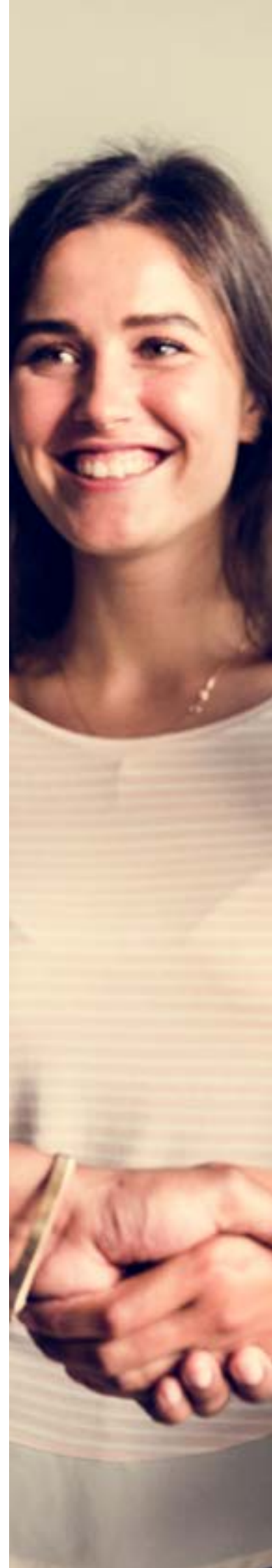
The Reconnect Program is ideal if you have been out of education for a while and need additional support to engage in and complete the course best suited to your individual pathway.

Skills for Education and Employment (SEE)

FREE TO REGISTERED JOB SEEKERS

LOCATION Warrnambool campus
DURATION Full-time, 26 weeks
START DATE Apply any time

SWTAFE's SEE program offers a pathway to employment or further training, with assistance in reading, writing, numeracy, oral communication and learning skills. SEE will develop your digital literacy and employability skills. You can use this program as a stepping stone towards a career or further study. While building your language, literacy and numeracy skills, you will explore career path tasters in a range of study areas. You will be able to focus on the areas you are seeking to improve. Eligibility criteria applies as this program is funded by the Australian Government Department of Education and Training.





The Pathfinders Skills and Jobs Centre team can help you find your path through school, study and into the workforce.

Whether you're exploring career options, transitioning from school to the workforce or if you're looking to study after school we provide independent advice on any future pathway.

Our Careers Practitioners are also available at our Colac, Hamilton and Portland campuses one day a fortnight.

We can help with:

- Career guidance
- SWTAFE course advice
- University pathways
- Transitioning from school to further study or into the workplace
- Assistance with job application and interview skills
- Resume support
- Job search

Agriculture, Conservation, Horticulture + Racing

Are you passionate about the land and natural resources?

Would you love a career that lets you enjoy the outdoors, one that doesn't keep you confined to an office?

Why not become part of an industry that provides Australia with a viable, healthy, profitable and sustainable future?

We will give you relevant, practical skills combined with the latest technologies and trends. So if your interest is in agriculture, horticulture or conservation and land management, we've got a course and career to suit.

You'll develop sought-after skills and knowledge that's relevant locally and Australia-wide.

Any of these courses will give you a professional qualification recognised across Australia.



Career opportunities

- Agricultural sales/marketing
- Nursery assistant
- Farm worker
- Stock and station agent
- Rural financial consultant
- Fencer
- Agronomist
- Wool classer
- Horticulturist
- Park ranger
- Landscaper
- Catchment management officer
- Eco-green corporation leader
- Coast care manager
- Waterways program manager
- Environmental consultant
- Trackwork rider

and more...





ROSEMARY WILSON

DIPLOMA OF CONSERVATION AND LAND MANAGEMENT

“A decision to follow my heart and study a Diploma of Conservation and Land Management has led me to my dream job.

I had always had a passion for conservation and the natural environment but waited until my children had grown up before returning to study at South West TAFE.

I worked in the education and disability sectors while I studied and was so excited to gain a job as a team leader for Conservation Volunteers Australia in Portland before my course even finished.

I’m so proud of what I’ve been able to achieve. It’s now inspired me to go on to further study.

I’m now looking at how I can combine my conservation work with my previous disability work.”

AGRICULTURE

Certificate II in Agriculture AHC20116 **FREE TAFE**

LOCATION Glenormiston
DURATION Part-time, 12 months. One day a week. *Traineeship also available*
START DATE Apply any time

You will learn a variety of agricultural skills that will give you the basis to confidently work in a farming enterprise. Study areas will include: operation and maintenance of agricultural equipment (quad bikes and tractors), livestock management and health, milking, fencing, chemical application and general first aid.

Certificate III in Agriculture AHC30116 **FREE TAFE**

LOCATION Colac campus and Glenormiston
DURATION Part-time, two years. One day a week. *Traineeship also available*
START DATE Colac: January | Glenormiston: Apply any time

Are you looking to work in livestock production, cropping or a mixed farming enterprise? This course will provide you with skills in everything from machinery and safety, animal health, farming technology and digital solutions to enhance productivity, stock, land and water management, through to financial operations and the future of agriculture.

Certificate III in Agriculture (Dairy Production) AHC30216 **FREE TAFE**

LOCATION Colac campus and Glenormiston
DURATION Part-time, two years. One day a week. *Traineeship also available*
START DATE Colac: January | Glenormiston: Apply any time

This qualification provides you with the skills and knowledge to work in the dairy industry. This course equips you with a variety of agricultural skills relating to the dairy industry including animal nutrition, animal health and machinery operation.

Certificate IV in Agriculture AHC40116 **FREE TAFE**

LOCATION Colac campus and Glenormiston
DURATION Part-time, two years. One day a week. *Traineeship also available*
START DATE Colac: January | Glenormiston: Apply any time

The Certificate IV in Agriculture will allow you to develop skills and knowledge to become a specialist in the agriculture industry, possibly becoming a supervisor or team leader. This course also covers the specifics of managing stock nutrition, breeding, health, welfare and supervision of staff and plant operation.

Diploma of Agriculture AHC50116

LOCATION Colac campus and Glenormiston
DURATION Two years
START DATE Colac: January | Glenormiston: Apply any time

Agriculture makes up 60 per cent of the regional economy of south-west Victoria. The need for qualified staff is growing and SWTAFE graduates are in demand from farms to agricultural service providers. This qualification will provide you with valuable skills including: livestock and pasture management, breeding strategies, pest and disease control in crops, financial management and quality assurance.

Previous experience in agriculture is necessary and access to a commercial farm is preferable to support your learning in this course.

FREE TAFE

Free TAFE course in 2020, see page 4.

HORTICULTURE

Certificate II in Horticulture AHC20416 **FREE TAFE**

LOCATION	Portland campus and Sherwood Park
DURATION	Part-time, 12 months. One day a week. <i>Traineeship also available</i>
START DATE	Sherwood Park: February Portland: July

Keen to develop your interest in plants and gardens into a career? Throughout this course you will develop skills in plant identification, pest, disease and weed control, propagation and pruning. You will also gain experience in operating and maintaining common horticultural machinery and equipment. Give yourself a head start into an apprenticeship or traineeship or improve your home gardening skills.

The program delivered in Portland has a bushland focus and will give you an introduction to working in horticulture and bushland regeneration. You will develop skills and experience to gain employment in the horticulture industry, volunteer on bushland projects or to work on your own bushland property.

Certificate III in Horticulture AHC30716 **FREE TAFE**

LOCATION	Sherwood Park
DURATION	Part-time, two years. One day a week. <i>Traineeship also available</i>
START DATE	February

Finesse your flair for horticulture by taking your skills to the next level and learn how to create your own outdoor transformations. You will expand your skills and knowledge in plant identification, propagation, pest, disease and weed control. Create a garden while developing proficiency in pruning, soil and plant nutrition, plant displays, paving, retaining walls and grass maintenance. Train across a variety of facilities including our industrial hothouse and trial grounds for practical activities.

Certificate III in Landscape Construction (Apprenticeship) AHC30916

LOCATION	Workplace training
DURATION	Three years
START DATE	Apply any time (<i>see page 8</i>)

Are you interested in becoming a landscape gardener? Or perhaps you've been working in the industry and would like to formalise and enhance your skills. This apprenticeship will equip you with theoretical and practical skills and knowledge in all aspects of landscape construction.

Certificate III in Parks and Gardens (Apprenticeship) AHC31016

LOCATION	Workplace training
DURATION	Three years
START DATE	Apply any time (<i>see page 8</i>)

Want to gain a career in the parks and gardens industry? Start an apprenticeship in parks and gardens and develop skills in tree inspections, weed control, implementing plant nutrition programs and installing irrigation systems.

Certificate III in Production Nursery (Apprenticeship) AHC31116

LOCATION	Workplace training
DURATION	Three years
START DATE	Apply any time (<i>see page 8</i>)

This apprenticeship is designed for a nursery assistant working in a production nursery. During this apprenticeship you will learn a variety of skills including weed control, pest and disease control, plant identification and the safe use of chemicals.

WOOL

Certificate IV in Wool Classing AHC41316

LOCATION Hamilton campus and other locations on demand
DURATION Two years. Three-hour, weekly night classes. *Traineeship also available*
START DATE Apply any time

Do you want to be responsible for providing premium quality wool to the Australian market? The Certificate IV in Wool Classing will equip you with skills needed to manage all shearing shed operations or apply for job opportunities in the wool buying, marketing and production industries. As a SWTAFE wool classing graduate, you will be eligible to apply to the Australian Wool Exchange for registration as an Australian Wool Classer. You will be a specialist in grouping fleece according to length and thickness, quality, colour, strength and cleanliness.

CONSERVATION

Certificate III in Conservation and Land Management (Traineeship) AHC31416

LOCATION Workplace training
DURATION Two years
START DATE Apply any time (*see page 8*)

Want to begin your career in the conservation and land industry? During this traineeship you will develop skills in revegetation works, tree planting, fauna recognition, native seed collection and safe chemical handling.

Diploma of Conservation and Land Management AHC51116

LOCATION Sherwood Park and online
DURATION Full-time, two years. Eight one-day weekend face-to-face workshops a year
START DATE Apply any time

Do you enjoy the outdoors? Are you interested in the management of our natural resources? This course covers the skills and knowledge required to identify the environmental impacts associated with a range of land use activities.

Studies focus on a variety of areas in catchment and land management including: biodiversity, biological surveying, fauna management, erosion control, pest-animal and plant control, and revegetation.

You will study online and participate in eight single-day face-to-face workshops on Saturdays. These workshops allow you to reinforce the subject content in a practical environment. Block workshops are also possible if there is demand from more remote students. Previous experience in conservation, horticulture or agriculture will support your learning in this course.

You can start this diploma with SWTAFE then transfer to university to complete a degree.

FREE TAFE

Free TAFE course in 2020, see page 4.

RACING

Certificate III in Racing (Trackwork rider) (Traineeship) RGR30518

LOCATION Workplace training
DURATION Two years. Workplace training and workshops
START DATE Apply any time (see page 8)

This two-year program is designed for those working in the racing industry who are interested in becoming a trackwork rider or have been working in the industry as a trackwork rider and would like to formalise or take their skills to the next level.

These skills include slow and fast work riding to set times, corrective methods of riding, techniques used to ride a variety of horses, stable duties and operations as well as fitness and suitability of horses to race.



Arts

Are you inspired by creativity?

If so, it's time to put your creativity to work and design your own career.

Being an artist can mean so many things. You can work with communities, in schools, with scientists, at festivals or teach workshops. You can make public artwork, sell pieces at markets and galleries, explore ideas and use technology to bring your ideas to life.

If this sounds like your thing, there are full-time and part-time options to suit your interests.

Our arts courses will give you a professional qualification recognised across Australia.



Career opportunities

- Gallery attendant
- Art curator
- Illustrator
- Exhibition designer
- Studio artist
- Muralist
- Workshop teacher

and more...





SUSAN TATE

DIPLOMA OF VISUAL ARTS

"I love that I have been able to immerse myself in the arts communities in Colac, Lavers Hill and Apollo Bay since completing my studies.

I had worked for years in international business and lived overseas before I ended up in Lavers Hill and discovered South West TAFE's arts course.

I had always enjoyed working with art and textiles but the Diploma of Visual Arts taught me to combine textile manipulation with dyeing, drawing and painting to enhance my work and bring my own voice to the medium.

I now volunteer with the Colac arts event, CrossXpollination and the Makers Space in Colac. The course introduced me to a great network of people and gave me a great understanding of how the arts world worked.

I'm now working towards my first solo art exhibition."

VISUAL ARTS

Certificate III in Visual Arts CUA31115

LOCATION Colac and Warrnambool campuses
 DURATION Full-time, one year. Two days a week. Part-time, two years. One day a week
 START DATE Colac: February | Warrnambool: February, July

The Certificate III in Visual Arts will equip you with a broad range of artistic skills in a supportive environment. Find your niche or simply broaden your horizons. Whether you want to be a professional artist or explore your creativity, this course covers a range of studio areas including painting, textiles, sculpting, drawing and printmaking. Please note studio electives vary according to campus.

Certificate IV in Visual Arts CUA41315

LOCATION Warrnambool campus
 DURATION Full-time, one year. Three days a week. Part-time, three years. One day a week
 START DATE February, July

If you're an emerging artist interested in developing your portfolio, then the Certificate IV in Visual Arts is for you. Our friendly and experienced teachers will help you learn essential skills in a supportive environment, while you network with others in your field. This is a classroom-based program with hands-on experience in the studio areas of painting, sculpture, drawing and printmaking.

Diploma of Visual Arts CUA51115

LOCATION Colac campus
 DURATION Part-time, three years. One day a week
 START DATE February

This course is ideal for people with an interest in developing practical, conceptual and interpretive skills as well as exploring the use of personal imagery. Students at the diploma level will investigate themes and refine their work into a cohesive body of work, which will be shown at the end of year exhibition. Graduating students of this course are eligible for the Peter Lucas Award. Winners of this award receive a free exhibition at the Warrnambool Art Gallery. Studio areas include drawing, painting, printmaking and sculpture.

We are currently taking expressions of interest to run this course at our Warrnambool campus. Contact our Customer Service team to express your interest in studying this course at our Warrnambool campus.





Building, Construction + Trades

Having a trade can take you anywhere, and whatever your passion is, the opportunities are endless.

People working in the trade industry are always in high demand and it's one of the biggest employment sectors in the country.

If you have a passion for working in the electrotechnology, building, cabinet making, engineering, plumbing or automotive industries, then we have a course to suit your interests and help you build an exciting career.

Our courses will give you hands-on skills to get you job-ready in your chosen trade.

If you're looking to start a new trade, we offer pre-apprenticeships, which give you a great introduction to a trade, giving you basic knowledge and hands-on skills. If you want to take the next step in your career, our post-trade qualifications can help you achieve your dream of owning your own business or becoming a supervisor.



Career opportunities

- Builder
- Cabinet maker
- Carpenter
- Estimator
- Self-employed contractor/ sub-contractor
- Sales representative in construction industry
- Building supervisor
- Electrician
- Plumber
- Fabrication or mechanical engineer
- Automotive technician - mechanic

and more...





ELIJAH MCLEOD

**CERTIFICATE III IN
ENGINEERING -
MECHANICAL TRADE**

“I have a great passion for fixing things and solving problems and my teachers at South West TAFE have really inspired me.

I am in the final year of my mechanical trade apprenticeship at Midfield Meats and I’m now contemplating further study.

My studies and work at Midfield have helped me to improve my leadership skills and I found it to be so rewarding to come up with new ideas and see them put into practice.

I have been so honoured to win Apprentice of the Year awards at South West TAFE’s graduation and trades awards nights.

My teachers have continued to encourage me to push the boundaries and I now plan to develop my skills in futuristic engineering.”

AUTOMOTIVE

Certificate II in Automotive Vocational Preparation AUR20716 **FREE TAFE**

LOCATION Portland and Warrnambool campuses
DURATION Full-time, 14 weeks. Three days a week
START DATE March, July

This is a great course if you are wanting to gain some base-level skills to build on. It is also ideal if you want to test the waters to determine whether you are suited to being a mechanic.

This pre-apprenticeship program provides general knowledge, mechanical skills and hands-on workshop experience in basic automotive functions and vehicle systems.

Certificate II in Automotive Servicing Technology (School-based Traineeship) AUR20516

LOCATION Warrnambool campus and workplace training
DURATION Full-time, two years
START DATE Apply any time (*see page 8*)

Currently at secondary school and interested in a career in the automotive industry?

This program offers secondary school students the opportunity to gain entry-level knowledge and skills in automotive retail, service and repair.

As a school-based trainee, you will attend your workplace for one day per week, while remaining in secondary school to complete your VCE or VCAL program.

Certificate III in Light Vehicle Mechanical Technology (Apprenticeship) AUR30616

LOCATION Warrnambool campus and workplace training
DURATION Eight one-week blocks a year plus workplace training over three years
START DATE Apply any time (*see page 8*)

During this apprenticeship, you will learn hands-on skills and knowledge to work as a mechanic of light vehicles. Through a combination of on-the-job training and block releases, you will gain experience to inspect, service and repair light vehicles.

Certificate II in Automotive Air Conditioning Technology AUR20218 **FREE TAFE**

LOCATION Portland and Warrnambool campus
DURATION Full-time, four weeks. Online plus workshops
START DATE March, August

This qualification gives you an update to your qualifications. The course will be delivered through a combination of 13 units online and three practicum units at the South West TAFE workshop over four days. Successful completion will give you the skills to undertake automotive air conditioning service and repairs.

FREE TAFE

Free TAFE course in 2020, see page 4.

BUILDING

Certificate II in Building and Construction pre-apprenticeship 22338VIC **FREE TAFE**

LOCATION Sherwood Park
DURATION Full-time, 16 weeks. Three-and-a-half days a week
START DATE March, July

If you're seeking a career in carpentry and want to learn your skills from industry experts, our building and construction course provides an ideal starting place. The course will develop your hand skills to an acceptable industry standard. You will acquire these skills by participating in a number of building projects. You will construct a full-size domestic house or similar structure from ground to completion. Graduates may pursue apprenticeships and traineeships in the building industry.

Certificate III in Carpentry (Apprenticeship) CPC30211

LOCATION Sherwood Park and workplace training
DURATION Seven one-week blocks a year plus workplace training over three years
START DATE Apply any time (see page 8)

This apprenticeship will provide you with hands-on skills and experience to work in the building industry, including domestic and commercial construction. You will learn through theory and practical components that will assist you while you are employed in the construction industry.

Certificate IV in Building and Construction (Building) CPC40110 **FREE TAFE**

LOCATION Sherwood Park, Hamilton and Portland campus via Smart Classroom
DURATION Full-time, 16 weeks over six months. Two evenings a week
START DATE February, August

Are you already in the building and construction industry? Would you like to step up into a supervisory role? Maybe you're a tradesperson hoping to become a subcontractor or business owner. If this sounds like you, why not take the next step in your career? This qualification will give you the skills you need to achieve your career aspirations. It will qualify you to supervise low-rise residential building projects and assist in the application for a registered builder licence. This qualification is recognised by the Housing Industry Association (HIA), Master Builders Association (MBA) and the Building Commission.

CABINET + FURNITURE MAKING

Certificate II in Furniture Making MSF20313 **FREE TAFE**

LOCATION Sherwood Park
DURATION Full-time, 10 months. Two days a week
START DATE Apply any time (see page 8)

If you are considering a career in the furniture or building trades, this course is likely to appeal to you. It will allow you to become skilled in the use of hand and power tools while teaching you about safety, timber joints and construction, assembly and operation of woodworking. One of the primary advantages of this course is that the skills it teaches can be broadly applied to anything from furniture making to kitchen cabinetry.

Certificate III in Cabinet Making (Apprenticeship) MSF31113

LOCATION Sherwood Park and workplace training
DURATION Three years. Workplace training plus block releases of one day a week for 32 weeks on campus
START DATE Apply any time

This apprenticeship provides you with the skills and knowledge required to perform a range of tasks at trade-level working in the furniture making industry. This may include manufacture and installation of fitted furniture, typically in a kitchen, bathroom or related context.

CIVIL CONSTRUCTION

Certificate III in Civil Construction – Pipe Laying (Traineeship) RII30915 **FREE TAFE**

Certificate III in Civil Construction – Road Construction and Maintenance (Traineeship) RII30915 **FREE TAFE**

LOCATION Workplace training
DURATION Two years
START DATE Apply any time (see page 8)

This traineeship will give you an introduction to the industry and in-depth training in a wide range of aspects of the civil construction industry. A major part of this course will be undertaken on site at your workplace, working on and around heavy earthmoving machinery under the supervision of experienced civil construction workers.

A Smart Classroom means the teacher will not always be physically present and may teach via video conferencing. This will alternate between campuses.

Course in Workplace Spotting for Service Assets 22325VIC

LOCATION Hamilton and Portland campuses and Sherwood Park
DURATION Full-time, two days
START DATE Apply any time

Have experience operating machinery such as forklifts, excavators or trucks? Advance your skills and become a spotter. This course will provide you with the skills and knowledge to safely assist and guide machine operators who are working closely to overhead and underground service assets. On successful completion, you will be eligible to apply to Energy Safe Victoria for licensing as an electrical spotter.

ELECTRICAL

Certificate II in Electrotechnology Studies (Pre-vocational) 22499VIC **FREE TAFE**

LOCATION Warrnambool campus
DURATION Full-time, 20 weeks. Three days a week
START DATE February

Seeking a career in the electrotechnology industry? This pre-apprenticeship will provide you the ideal starting place to learn the basic skills and knowledge of the electrotechnology industry. This course will equip you to gain access to a wide range of apprenticeships offered in this industry.

Certificate III in Electrotechnology Electrician (Apprenticeship) UEE30811

LOCATION Warrnambool campus and workplace training
DURATION Four years. Eight one-week blocks a year for three years
Two week-long blocks for fourth year. Plus workplace training
START DATE Apply any time (*see page 8*)

This apprenticeship will provide you with practical skills and knowledge to select, install, set up, test, fault find, repair and maintain electrical systems and equipment in buildings and premises. Upon completion, you will be equipped to obtain your electrician's licence.

ENGINEERING

Certificate II in Engineering Studies 22470VIC **FREE TAFE**

LOCATION Portland campus
DURATION Full-time, 15 weeks. Four days a week
START DATE March, August

During this course you will gain knowledge of engineering principles and hands-on experience in basic fabrication techniques, machining processes, welding and using computer-based technology programs to test and operate a multi-purpose robot. Graduates may pursue careers in engineering apprenticeships.

Certificate II in Engineering (Traineeship) MEM20105

LOCATION Portland campus and workplace training
DURATION Full-time, two years
START DATE Apply any time (*see page 8*)

This traineeship provides you with a combination of fabrication and machining units commonly used in the engineering industry. You will gain skills in using equipment including metal lathes, milling machines, assorted hand and power tools and arc, MIG and TIG welders.

This can also be undertaken as a school-based apprenticeship. While still attending school, you will work within the engineering industry one day a week and complete blocks of study at the Portland campus.

FREE TAFE

Free TAFE course in 2020, see page 4.

Certificate III in Engineering - Fabrication Trade (Apprenticeship) MEM30319

LOCATION Portland campus and workplace training
DURATION Three years. 12 three-day blocks a year plus workplace training
START DATE Apply any time (*see page 8*)

This apprenticeship provides you with the skills and knowledge for a career as an engineering tradesperson - fabrication. You will learn metal fabrication, forging, founding, structural steel erection, electroplating, metal spinning, metal polishing, sheet metal work, welding and the use of related computer-controlled equipment.

Certificate III in Engineering - Mechanical Trade (Apprenticeship) MEM30219

LOCATION Portland campus and workplace training
DURATION Three years. 12 three-day blocks a year plus workplace training
START DATE Apply any time (*see page 8*)

This apprenticeship will provide you with the skills and knowledge for a career as an engineering tradesperson - mechanical. You will learn a variety of skills including the design, manufacture, installation, modification, testing, maintenance and service of all mechanical equipment.

Certificate IV in Engineering MEM40119 **FREE TAFE**

LOCATION Portland campus
DURATION Flexible delivery on a unit by unit basis
START DATE Individual units offered throughout year

Take your career in engineering to the next level with this advanced, post-trade qualification. Use your engineering skills to specialise in computer-aided design, computer-aided manufacturing, hydraulics, pneumatics and welding certificates.

PLUMBING

Certificate II in Plumbing (Pre-apprenticeship) 22304VIC **FREE TAFE**

LOCATION Warrnambool campus
DURATION Full-time, six months. Three days a week
START DATE March, July

Seeking a career in the plumbing industry? This plumbing pre-apprenticeship provides you with the ideal starting place. This pre-apprenticeship will provide you with the basic skills and knowledge required to kick-start a career in the plumbing industry and will give you a pathway to gaining a plumbing apprenticeship.

Certificate III in Plumbing (Apprenticeship) CPC32413

LOCATION Warrnambool campus and workplace training
DURATION Three years. 27 one-week blocks over three years plus workplace training
START DATE Apply any time (*see page 8*)

This apprenticeship will provide you with hands-on skills and experience through theory and practical components. You will develop plumbing skills through a combination of on-the-job training and block releases on campus. During this course, you will learn about roof plumbing, sanitary and drainage, hot, cold and warm water, gas fitting, mechanical plumbing, irrigation and fire protection.

Certificate IV in Plumbing and Services CPC40912

LOCATION Warrnambool campus
DURATION Flexible delivery on a unit-by-unit basis
START DATE Individual units offered throughout the year

This course provides plumbers with training in drainage, water supply, sanitary, backflow, gas fitting, roofing and business based units. Students have the option of completing the course in full, or enrolling in specific units relating to a particular licence.

Business + Finance

Across Australia there are more than two million registered businesses, each of which have specific employment needs to support their specialisation.

We can prepare you for a career in this industry by giving you the necessary skills for employment or further education, offering direct pathways to Deakin University.

Are you looking to develop your skills to manage teams, oversee successful projects, interpret business environments and provide effective leadership across an organisation?

Our leadership and management course will teach you how to plan, design, apply and evaluate solutions to unpredictable problems.

An accounting course will give you the practical skills, knowledge and qualifications to help you reach your business goals.



Career opportunities

- Manager
- Team leader
- Co-ordinator
- Supervisor
- Business owner
- Accounts clerk
- Bookkeeper
- Assistant accountant
- Tax accountant
- Finance officer
- Clerical officer
- Customer service officer
- Data entry operator
- Information officer
- Payroll officer
- Word processing operator
- Sales assistant
- Senior sales assistant
- Customer service assistant

and more...





BEN MOOR

CERTIFICATE III IN BUSINESS

"A traineeship in business through South West TAFE is really helping me to advance my career in sales.

I was working at Optus when my manager approached me about taking the next step and gaining my Certificate III in Business.

I thought it was a great opportunity to gain a qualification and increase my knowledge and confidence.

My studies have inspired me to use the experience I'm gaining to advance my career within Optus and possibly continue my studies.

I really enjoy what I do. I'm a people person and I enjoy helping people and meeting targets.

I found TAFE to be great. There are so many courses and so many options. The Certificate III in Business was perfect for me so I'm sure anyone can find a course that's perfect for them."

ACCOUNTING

Diploma of Accounting FNS50217 **FREE TAFE**

LOCATION Warrnambool campus
DURATION Full-time, 12 months. Three days a week.
Full-time, 12 months. Two evenings a week (6pm-9pm)
Plus 10 Saturday workshops (9am-4pm)
START DATE February

This qualification reflects professional accounting job roles in financial services and other industries. Individuals in these roles apply solutions to a range of often complex problems and analyse and evaluate information from a variety of sources. They apply initiative to plan, coordinate and evaluate their own work and guidance to others within defined guidelines. This qualification includes units that comprise an approved Tax Practitioner Board (TPB) course in Australian taxation law and commercial law. Anyone seeking registration with the TPB should check their current registration requirements.

To be eligible to enrol in this course, you must provide evidence that you have completed a number of prerequisite units.

Accounting Principles Skill Set Program

LOCATION Colac, Hamilton, Portland and Warrnambool campuses
DURATION Full-time, eight months. Two evenings a week plus seven Saturday workshops
START DATE February
APPLICATION Compulsory information session, assessment and interview

Prepare for further studies in the Diploma of Accounting and improve your career prospects with the Accounting Principles Skill Set Program. Successful completion of this program meets the prerequisite requirements for the entry into the Diploma of Accounting.

During this course, you will also develop skills in budgeting and forecasting, payroll, reporting and using accounting software. You will also learn how to prepare and lodge business and instalment activity statements and provision of advice or dealing with the Commissioner on behalf of a taxpayer in relation to the activity statements.

Successful completion of this course satisfies the educational requirements for registration with the Tax Practitioners Board to be an approved Business Activity Statement (BAS), Agent.

FREE TAFE

Free TAFE
course in 2020,
see page 4.

A Smart Classroom means the teacher will not always be physically present and may teach via video conferencing. This will alternate between campuses.

LEADERSHIP & MANAGEMENT

Certificate IV in Leadership and Management BSB42015

LOCATION Warrnambool campus
DURATION 12 months. 11 Saturday face-to-face workshops with self-paced activities
START DATE March

Want to be a motivating leader who gets the best out of your staff? Ready to take your career to the next level?

The Certificate IV in Leadership and Management provides you with the skills to advance your career from an operational role into frontline management of staff.

During this course, you will build on your existing skills and knowledge to prepare you to advance your career into a frontline management role. Skills you will develop include communication, leading teams, making presentations, managing priorities and project work. This course is designed for those who have considerable experience in an industry or vocational area. To get the most out of the course you should be managing staff or working towards a career as a manager.

BUSINESS

Certificate III in Business (Traineeship) BSB30115

LOCATION Warrnambool campus and workplace training
DURATION 12 months. One workshop a month plus workplace training
START DATE Apply any time (*see page 8*)

Begin your career in the business industry with the Certificate III in Business. This traineeship teaches you a variety of skills and knowledge while working within a business environment. Under supervision by a qualified person, you will gain practical skills which can be applied to your chosen industry including medical, finance or retail.

Certificate IV in Business Administration (Traineeship) BSB40515

LOCATION Warrnambool campus and workplace training
DURATION 12 months
START DATE Apply any time (*see page 8*)

Enhance your skills and knowledge of the business industry with practical learning by undertaking a traineeship in the Certificate IV in Business Administration. While working within the industry, you will gain a variety of skills and knowledge applicable to your chosen area of business.



Disability Transition Programs

We are committed to supporting people with learning needs or disabilities.

We offer a number of dedicated programs and our classes are small, friendly and supportive. Our experienced teachers can give you the extra help you may need in the transition from a secondary school environment into the workplace or in developing living skills to become more independent and involved in the community.

Our courses offer you accredited training, qualified and caring teachers, daily access to technology and small class sizes with the support you need.

Prepare yourself for employment with our Work Education course, while our Transition Education course focuses on improving your skills for life in the community.

Certificate I in Initial Adult Literacy and Numeracy 22293VIC

LOCATION	Portland and Warrnambool campuses
DURATION	Full-time, one year. Part-time, two years
START DATE	Apply any time

Certificate I in Initial Adult Literacy and Numeracy provides foundation level students with a recognised cognitive, intellectual disability the opportunity to further enhance their literacy and numeracy skills. This is a great option for adult learners to develop the skills required for independence and acts as a good feeder into our other varied foundation level programs.

Certificate I in Transition Education 22301VIC

LOCATION	Hamilton, Portland and Warrnambool campuses
DURATION	Part-time, two years
START DATE	Apply any time

This post-secondary school program provides options for people who have individual and/or special learning needs. It focuses on working towards independence or following interests that assist them to participate in the community, doing things that interest and motivate them.

The timetable can be made flexible to suit individual circumstances. Classes are small, friendly and supportive, creating a stimulating learning environment where students can aim to reach their full potential.

Certificate I in Work Education 22302VIC

LOCATION	Warrnambool campus
DURATION	Full-time, one year. Part-time, two years
START DATE	Apply any time

Certificate I in Work Education is for those students who have the capacity and aspire to gain employment and independence. It includes workplace opportunities as well as trade tasters. Classroom-based activities are aimed at developing the skills necessary for gaining and maintaining successful employment. Meaningful projects are organised and run by students to give them group working holistic skills.

Certificate II in Work Education 22481VIC

LOCATION	Warrnambool campus
DURATION	Full-time, one year. Part-time, two years
START DATE	Apply any time

The Certificate II in Work Education is an extension of the Certificate I in Work Education and gives you the opportunity to further enhance your skills to gain greater independence. This course includes workplace opportunities as well as trade tasters. Classroom-based activities are aimed at developing skills necessary for gaining and maintaining successful employment.

Education + Training

Are you interested in helping children and adults on their education pathways?

We have courses that will enable you to support the education of babies and young children through to teenagers and adults - helping them reach their full potential.

Our certificate and diploma courses will give you knowledge, practical skills and include 'real life' work placements. You will learn to be an early childhood educator, education support professional or vocational trainer and assessor. Our experienced teachers will guide and support you through these programs, which are delivered in a variety of ways to fit in with your work or lifestyle.

This means you'll be able to enter or progress in this growing industry, while doing something very worthwhile and you'll be greatly appreciated for it.

All of these courses will give you a professional qualification recognised throughout Australia. There are also pathways to university when you have completed a diploma course.



Career opportunities

- Early childhood educator
- Kindergarten assistant
- Outside school hours care educator
- Playgroup supervisor
- Recreation assistant
- Family day care educator/co-ordinator
- Nanny
- Education support worker
- Literacy worker
- Teacher aide
- Early childhood officer or advisor
- Vocational education facilitator or assessor

and more...





OLIVIA BANT

CERTIFICATE IV IN EDUCATION SUPPORT

"I feel so lucky to have found my passion for working with children while I was completing a traineeship through South West TAFE.

When I finished year 12 I had no idea what I wanted to do and which direction to take.

I was amazed by how much I loved my traineeship in Education Support at Our Lady Help of Christians Primary School.

It gave me a great insight into what teachers do and a taste of working in schools. I was able to help out in the prep classrooms, support teachers, create resources and work with children who required extra assistance.

I'm now employed at Koroit and District Primary School and studying my Certificate IV in Education Support. I have plans to one day go to university and gain a teaching qualification."

CHILDREN'S SERVICES

Early Childhood Education

Certificate III in Early Childhood Education and Care CHC30113 **FREE TAFE**

LOCATION Colac, Hamilton, Portland and Warrnambool campuses
 DURATION Full-time, 10 months. Two days a week plus work placement
Traineeship also available
 START DATE February, July

This qualification is required to gain entry-level employment in the early childhood education and care sector. The course covers the development and care of children from birth to pre-school. You will learn how to implement an approved learning framework within the requirements of the Education and Care Services National Regulations and the National Quality Standards.

You'll learn practical skills in areas such as first aid, work health and safety procedures, effective interaction with children, providing nutritional food, childhood development, sustainable practices, caring for babies and children up to 12 years and responding to children and young people at risk.

You must complete a minimum of 150 hours practical placement in a regulated early learning centre as part of this course. This placement is arranged by South West TAFE for you. Once you complete this qualification you may gain direct entry to year two of the Diploma of Early Childhood Education and Care CHC50113.

Diploma of Early Childhood Education and Care CHC50113 **FREE TAFE**

LOCATION Warrnambool campus. Hamilton and Portland campuses via Smart Classroom
 DURATION One evening class per week via Smart Classroom and one full-day workshop every second month. Two days a week work placement and a three-week leadership placement. *Traineeship also available*
 START DATE March

The Certificate III in Early Childhood Education and Care (CHC30113) is a requirement for entry into this course, enabling you to complete this course in one year instead of two years.

This qualification reflects the role of early childhood educators who are responsible for designing, implementing and monitoring curriculum in early childhood education and care services, with an emphasis on play-based learning. You will learn to be a lead educator, who implements an approved learning framework within the requirements of the Education and Care Services National Regulations and the National Quality Standards.

You must complete a minimum of 240 hours practical placement in a regulated early learning centre as part of this course. This placement is arranged by South West TAFE for you.

Following completion of this course you can apply to complete a Bachelor of Education (Early Years) or Bachelor of Education (Primary) with Deakin University. You may apply for Recognition of Prior Learning and receive credits towards your degree.

FREE TAFE

Free TAFE
 course in 2020,
 see page 4.

TRAINING + ASSESSMENT

Certificate IV in Training and Assessment TAE40116

LOCATION Warrnambool campus. Colac, Hamilton and Portland campuses via Smart Classroom

DURATION Part-time. Day class: one day a week for 26 weeks.

Night class: one evening a week for 12 months

START DATE February, June

Want to work as a trainer or assessor in the Vocational Education and Training (VET) sector? The Certificate IV in Training and Assessment is the qualification you need!

This course will include formal training in a structured training environment, on-the-job instruction, conducting of workplace assessments, one-on-one training of apprentices, as well as the coaching and mentoring of staff.

A **Smart Classroom** means the teacher will not always be physically present and may teach via video conferencing. This will alternate between campuses.



VCAL PROGRAMS

At South West TAFE we offer a unique, individualised approach to VCAL that is innovative, supportive and engaging. You will engage in integrated programs and have the opportunity to contribute to a pathway that reflects not only personal interests, but employment and industry needs in the local area.

Core units of literacy, numeracy, work-related and personal development skills are offered at foundation, intermediate and senior levels.

A work placement may also form part of these hours at the intermediate and senior levels.

Youth VCAL Programs

Victorian Certificate of Applied Learning (Foundation) VCALFND001

LOCATION Colac, Hamilton, Portland and Warrnambool campuses
DURATION Full-time, 12 months. Four days a week
START DATE Apply any time

VCAL Foundation is a great hands-on learning program if you are looking for an alternative to mainstream schooling.

Through a supported environment with small class sizes, you will engage in project-based learning focused on both individual and group interests.

It also allows you to sample a range of careers across various local industries, to help determine your interests and strengths for your chosen career.

Victorian Certificate of Applied Learning (Intermediate) VCALINT001

LOCATION Colac, Hamilton, Portland and Warrnambool campuses
DURATION Full-time, 12 months. Four days a week
START DATE Apply any time

VCAL Intermediate gives you a chance to experience training and qualification options that best suit your needs and interests. If you want to learn in a supported, yet relaxed environment away from mainstream schooling this program may suit you. VCAL provides practical experiences as well as allowing you to sample a range of careers across various local industries, helping determine your interests and strengths for your chosen career.

Victorian Certificate of Applied Learning (Senior) VCALSEN001

LOCATION Colac, Hamilton, Portland and Warrnambool campuses
DURATION Full-time, 12 months. Four days a week
START DATE Apply any time

VCAL Senior gives students who want to achieve their senior school certificate the opportunity to choose the qualification options that best suit their needs and interests.

VCAL Senior provides you with hands-on practical experiences as well as skills in literacy and numeracy. You will be guided through a more focused independent learning situation, where work and major projects focus on needs and interests.

You have the opportunity to be involved in community projects. It also allows you to sample a range of careers across various local industries, to help determine your interests and strengths for your chosen career.

FREE TAFE

Free TAFE course in 2020, see page 4.



ADIA QUINLIVAN

VCAL

“Studying VCAL and hospitality at South West TAFE gave me the best start for a career in the hospitality industry.

I started studying VCAL in year 10 and then went on to complete Senior VCAL and Certificate III in Hospitality while also working part-time.

I’m now employed as a chef at Portland café Bahloo.

I was so excited to be awarded Youth Student of the Year at South West TAFE’s 2019 Graduation and Awards ceremony.

I loved VCAL as I discovered I was a hands-on learner and that style of study really suited me.

I never dreamed I would be able to gain a position as a chef, especially at such a young age.”

Young Parents VCAL

Victorian Certificate of Applied Learning (Foundation) VCALFND001

Victorian Certificate of Applied Learning (Intermediate) VCALINT001

Victorian Certificate of Applied Learning (Senior) VCALSEN001

LOCATION Warrnambool campus

DURATION Full-time, one year (per program). Three days a week

START DATE Apply any time

Young Parents VCAL is a specialised program which is unique to this region. It gives young parents the opportunity to complete their secondary schooling in a supportive and friendly environment. The program has a holistic approach which means the children are in the classroom with you while you complete your work.

A fully-qualified childcare worker provides activities for your children to support their development and learning while you are completing your classwork. The classroom incorporates 'a child-friendly zone' so your children can participate in activities such as role play, painting, reading and adventure play.

This is a hands-on learning program for young parents looking for an alternative to mainstream schooling. Through a supported environment with small class sizes, you will engage in project-based learning focused on both individual and group interests.

Adult VCAL Programs

Victorian Certificate of Applied Learning (Senior) for Adults VCALSEN001

LOCATION Warrnambool campus

DURATION Full-time, 12 months. Four days a week

START DATE Apply any time

Want to prepare yourself for further study or future employment? The Adult VCAL program is designed for adults aged 17-64, who are early school leavers and have faced significant barriers and want to return to study to complete a senior secondary certificate.

The program works to re-engage you into education, as well as provide a number of 'tasters' for different occupations and workplaces.

FREE TAFE

Free TAFE
course in 2020,
see page 4.

GENERAL EDUCATION FOR ADULTS

Certificate I in General Education for Adults (Introductory) 22476VIC

LOCATION Warrnambool campus
DURATION Full-time, 12 months. Three days a week
START DATE Apply any time

This program is the perfect starting point to building on your literacy, numeracy, communication and employability skills. It offers you the opportunity to establish your skills and knowledge to help you be better prepared for further study or employment.

Certificate I in General Education for Adults 22472VIC

LOCATION Warrnambool campus
DURATION Full-time, 12 months. Three days a week
START DATE Apply any time

This program will develop your literacy and numeracy skills and knowledge to assist you in preparation for employment. Our teachers will work closely with you to build on your current knowledge and abilities to explore further study and employment opportunities.

Certificate II in General Education for Adults 22473VIC

LOCATION Warrnambool campus
DURATION Full-time, 12 months. Two days a week
START DATE Apply any time

This course will give you the opportunity to enhance and build your existing foundational literacy and numeracy skills for future employment or further study. Upon completion, you will be better prepared for further study or employment.

ENGLISH LANGUAGE SKILLS

LOCATION Warrnambool campus
DURATION Full-time. Three days a week
START DATE Apply any time

We offer a range of English as an Additional Language (EAL) programs. Subject to eligibility (visa status), you can study EAL coursework for FREE through the Adult Migrant English Program (AMEP) and/or Skills for Education & Employment (SEE) program(s). You can obtain qualifications from accredited coursework to support your pathway into future vocational training or higher education courses. You will be able to improve your speaking, pronunciation, listening, reading and writing skills.

Food + Hospitality

Do you have a passion for working in the fast-paced world of food and hospitality?

A career in hospitality, commercial cookery, butchery or bakery can offer you endless opportunities in Australia and across the world.

Our fully-licensed restaurant, Food Lab, Production Bakery and associated production kitchens serve as practical classrooms so you can gain the skills to be job-ready.

Our trainers will work with you to customise a program to suit you and your employer.

All of our training programs can be delivered on-site across Victoria. We are devoted to providing industry-relevant training to all of our butchers, bakers, pastry chefs and chefs.

Our expert trainers will encourage you to master traditional methods and try innovative techniques leaving you fully equipped to work in the industry.



Career opportunities

- Front of house receptionist
- Food and beverage attendant
- Customer service/sales
- Retail butcher
- Meat boner and slicer
- Kitchen hand
- Chef
- Pastry cook
- Baker
- Caterer

and more...





CHRISTINA PRICE

CERTIFICATE III IN COMMERCIAL COOKERY

"I had always been interested in being a chef and a course at South West TAFE gave me a great foot in the door.

I first came to South West TAFE to complete years 10, 11 and 12 through VCAL and then the VET Delivered to Secondary Students Kitchen Operations course.

This gave me a taste of working in the industry and the opportunity to gain another certificate.

I am now completing my Certificate III in Commercial Cookery as an apprentice at Mac's Hotel in Mortlake.

I really wanted this apprenticeship and my earlier courses at TAFE really helped me.

I love what I do and that I get to learn new things every day."

HOSPITALITY + COMMERCIAL COOKERY

Certificate III in Hospitality (Traineeship) SIT30616 **FREE TAFE**

LOCATION Workplace training
DURATION 12 months
START DATE Apply any time (*see page 8*)

This traineeship provides you with the training required to develop your practical skills and experience in a range of front of house hospitality tasks. This course is delivered in the workplace with a time allowance for study and workplace visits from the trainer at least four times a year as well as monthly contact. Trainees also undertake online study to complement their workplace learning and may attend workshops on campus if required.

Certificate III in Hospitality (Workplace-based) SIT30616 **FREE TAFE**

LOCATION Workplace training across south-west Victoria
DURATION 12 months
START DATE Apply any time

This course provides existing workers in the hospitality industry with the training required to develop their practical skills and experience to undertake a range of front of house hospitality tasks. This course makes use of your workplace experience and is supported by online study and some workshop delivery.

Certificate III in Commercial Cookery SIT30816 **FREE TAFE**

LOCATION Warrnambool campus
DURATION 16 months. Two-and-a-half days a week, including work placement
START DATE Apply any time

Do you love food and cooking but an apprenticeship is not for you? Commercial Cookery on campus gives you all the industry skills you need in the kitchen - food safety and hygiene, managing supplies and working with others as well as preparing and presenting a wide range of dishes including, meat, seafood, poultry, cakes, bread, desserts, salads, pasta, rice, soups and appetisers.

You will develop a wide range of well-developed cookery skills and sound knowledge of kitchen operations to prepare food and menus. Using discretion and judgement, you will learn to work with some independence and under limited supervision using plans, policies and procedures to guide your work activities.

This qualification provides a pathway to work as a commercial cook in organisations such as restaurants, hotels, clubs, pubs, cafés, and coffee shops. You may also decide to run your own business such as a food van or market stall.

Certificate III in Commercial Cookery (Apprenticeship) SIT30816

LOCATION Warrnambool campus and workplace training
DURATION Three years
First year: workshops every second Tuesday (9am-4pm)
Second and third years: workshops every second Monday (9am-4pm)
START DATE Apply any time (*see page 8*)

This course teaches you the wide range of cookery skills required by commercial cooks. You will learn sound knowledge of cooking and kitchen operations as well as discretion and judgement. Commercial cooks work independently and under limited supervision, and at times they provide operational advice and support to other team members.

FREE TAFE

Free TAFE course in 2020, see page 4.

RETAIL BAKING

Certificate III in Baking (Apprenticeship) FBP30517

LOCATION Workplace training
DURATION Up to three-and-a-half years
START DATE Apply any time (*see page 8*)

The Certificate III in Baking will give you all the necessary skills and knowledge to work as a baker in a retail or wholesale bakery, or in a commercial kitchen. As an apprentice, you will be given the opportunity to put this knowledge into practice in the workplace, gaining hands-on skills and experience as a retail baker.

Certificate III in Bread Baking (Apprenticeship) FBP30417

LOCATION Workplace training
DURATION Up to three years
START DATE Apply any time (*see page 8*)

Become a specialist bread baker with a Certificate III in Bread Baking. You will gain the skills and knowledge to prepare and bake a variety of bread for sale in the retail sector. As an apprentice, you will be given the opportunity to put this knowledge into practice in the workplace, gaining hands-on skills and experience as a retail baker.

Certificate III in Cake and Pastry (Apprenticeship) FBP30317

LOCATION Workplace training
DURATION Up to three years
START DATE Apply any time (*see page 8*)

This course will teach you to bake sponges, cakes, biscuits and pastries, including the preparation of fillings, for work in the retail baking sector. As an apprentice, you will be given the opportunity to put this knowledge into practice in the workplace, gaining hands-on skills and experience as a retail baker in cake and pastry.

Certificate III in Food Processing (Sales) (Traineeship) FBP30617

LOCATION Workplace training
DURATION Three years
START DATE Apply any time (*see page 8*)

This traineeship provides customer service staff in retail bakeries or butcher shops with the skills to prepare and display products, provide customer service and mentor staff.

FOOD PROCESSING

Certificate II in Food Processing (Traineeship) FBP20117

LOCATION Workplace training
DURATION 12-18 months
START DATE Apply any time (*see page 8*)

This course provides you with the skills to begin a career in food processing industries such as grain processing, baking, confectionery, dairy processing, grocery products and poultry.

Certificate III in Food Processing (Traineeship) FBP30117

LOCATION Workplace training
DURATION 18-36 months
START DATE Apply any time (*see page 8*)

This traineeship provides those already performing production-related roles with the skills and knowledge to undertake team leader roles.

MEAT PROCESSING + RETAILING

Certificate II in Meat Processing (Food Services) (Traineeship) FREE TAFE AMP20117

LOCATION Workplace training
DURATION 12 months
START DATE Apply any time (*see page 8*)

This qualification covers activities undertaken by anyone commencing work in meat enterprises (abattoir) who undertake specialised services, such as preparing specialty meat cuts, gourmet meat, bulk value-added products, and providing meat preparation.

Certificate III in Meat Processing (Food Services) (Traineeship) AMP30216

LOCATION Workplace training
DURATION Up to two years
START DATE Apply any time (*see page 8*)

This qualification covers work activities undertaken by anyone in meat enterprises which undertake specialised services, such as preparing specialty meat cuts, gourmet meat, bulk value-added products providing meat preparation customer service.

FREE TAFE

Free TAFE course in 2020, see page 4.

Certificate III in Meat Processing (Retail Butcher) (Apprenticeship)
AMP30815

LOCATION Workplace training
DURATION Up to four years
START DATE Apply any time (*see page 8*)

This apprenticeship will give you the skills and knowledge to work as a butcher in a range of settings, from the local butcher shop to farmers' market stalls and supermarket meat departments. During this course, you will learn how to cut, price, display and sell meat to the public.

Certificate IV in Meat Processing (Meat Safety) (Traineeship) AMP40516

LOCATION Workplace training
DURATION One to two years
START DATE Apply any time (*see page 8*)

This apprenticeship gives you the skills and knowledge to work as a meat inspector in an abattoir. This qualification covers work activities undertaken by meat inspectors in meat processing enterprises, usually at export processing plants.

LABORATORY TECHNIQUES

Certificate IV in Laboratory Techniques (Traineeship) MSL40118

LOCATION Workplace training
DURATION Two years
START DATE Apply any time (*see page 8*)

Develop your practical skills and knowledge with this Certificate IV in Laboratory Techniques. Learn how to take measurements with scientific equipment, carry out experiments, record results and present them for critical analysis. You'll also learn about OHS and safe laboratory practice both in the field and in a laboratory.

Hair, Beauty + Massage



HAIR, BEAUTY &
WELLNESS ACADEMY

Pure Hair, Beauty and Wellness Academy

Pure Hair, Beauty and Wellness Academy is our hairdressing, barbering, beauty and massage therapy training facility located at our Warrnambool campus.

The fully-functioning hair and beauty salon and massage clinic - complete with industry-specific equipment and product ranges - provide our students with modern facilities for a real-life industry experience with regular salon clientele.

Pure Living Hair and Beauty and Pure Living barber shop are our newest salons located at Lyndoch Living. They offer students additional opportunities to deliver services at an industry standard while focusing on client communication skills with the outlook to maximise employment opportunities.

Let your passion for creativity guide your career.

Jobs in the beauty sector are expected to increase by more than 25 per cent in the next four years, so now is the perfect time to join an energetic and vibrant industry that specialises in making people feel good.

In our hands-on practical courses, our expert trainers will assist you to master your skills to meet the growing needs of the hair, barbering, beauty and massage industry, ensuring you are job-ready when you graduate. Our training includes free workshops incorporating the latest products and trends through our established network of industry connections to help you gain the confidence to succeed in your chosen career.

So whether it's hairdressing, barbering, beauty therapy, make-up, nail technology or massage therapy, we have a course and career to suit you.



Career opportunities

- Beauty therapist
- Make-up artist
- Nail technician
- Hairdresser
- Barber
- Salon assistant
- Massage therapist
- Salon manager

and more...





GEORGIA MCKENZIE

CERTIFICATE II IN RETAIL COSMETICS

DIPLOMA OF BEAUTY THERAPY

“What started out as a fun course while at school has given me a new career direction.

I decided to enrol at Pure Academy in the Certificate II in Retail Cosmetics (VET Delivered to Secondary Students program) while I was a student at Emmanuel College and I loved it. I went on to further study at South West TAFE and will complete my Diploma of Beauty Therapy this year.

I'm now planning to combine my two passions of science and beauty and start my Bachelor of Dermal Science at Victoria Uni. This course will be reduced from four years to three with the credits I've earned from my diploma at SWTAFE which is great.

Plus I have just gained part-time employment in a salon while I study!

I'm particularly looking forward to learning about laser hair removal, treating rosacea, cosmetic procedures and micro pigmentation.

My dream is to one day own my own skin clinic specialising in all natural, environmentally friendly and cruelty-free products.”

BEAUTY

Certificate III in Beauty Services SHB30115

LOCATION	Warrnambool campus
DURATION	Day class: Three days a week for six months Night class: Two evenings a week for 38 weeks
START DATE	Day class: February, July Night class: February, April, August

If you love all things beauty related then this course is for you. In this hands-on course you will learn a variety of skills and knowledge to become a professional beautician capable of providing a range of beauty services including: nail services, waxing, lash and brow treatments, tanning, make-up application and lash extensions. The Certificate III in Beauty Services at South West TAFE will allow you to get essential hands-on practice in a real salon environment in our dynamic and vibrant Pure Academy Salon.

Certificate III in Beauty Services (Traineeship) SHB30115

LOCATION	Workplace training
DURATION	Two years
START DATE	Apply any time (<i>see page 8</i>)

This qualification will provide a trainee with the skills and knowledge to successfully apply a range of beauty services within a salon. While being guided by Pure Academy's highly experienced teachers, you will learn how to safely and effectively provide clients with quality nail, waxing, tanning, lash and brow and make-up services.

Certificate IV in Beauty Therapy SHB40115

LOCATION	Warrnambool campus
DURATION	February: Full-time, nine months. Four days a week July: Full-time, 12 months. Three days a week
START DATE	February, July

Jobs in the beauty sector are expected to increase by more than 25 per cent in the next four years so why not start your career now? This course focuses on providing you with the skills to become a confident beauty therapist and to provide a variety of beauty treatments and services, including lash and brow treatments, eyelash extensions, nail services, facial treatments, make-up application, body massage, body treatments, aromatherapy massage and waxing.

You will gain valuable hands-on experience working in the Pure Academy Salon during your course and have access to free workshops with our reputable industry partners.

Certificate IV in Beauty Therapy (Traineeship) SHB40115

LOCATION	Workplace training
DURATION	Full-time, three years
START DATE	Apply any time (<i>see page 8</i>)

A trainee undertaking the Certificate IV in Beauty Therapy will not only learn to safely and effectively provide clients with quality nail, waxing, tanning, lash, brow and make-up services, but further your beauty industry knowledge to include facial services, body treatments and massage.

Along with on-the-job direction, you will be expertly guided by Pure Academy's industry specialists ensuring you receive the knowledge and practical direction required to become a valuable member of a beauty salon or spa.

FREE TAFE

Free TAFE course in 2020, see page 4.

Diploma of Beauty Therapy SHB50115

LOCATION Warrnambool campus
DURATION Full-time, 12 months. Four days a week
START DATE February, July

This comprehensive beauty course will give you the skills and confidence to work in a variety of beauty areas including day spas, resorts and retreats. You will learn a wide variety of beauty services including spa services, specialised facial treatments, body treatments, body massage, hot stone therapy, aromatherapy massage, waxing, lash and brow treatments, nail services, make-up and eyelash extensions.

In consultation with our industry partners, you will have the opportunity to undertake work placement as part of your course, gaining invaluable experience in a professional environment. You will also get essential hands-on practice in a real salon environment in our dynamic and vibrant Pure Academy Salon. You will go on an excursion to a leading day spa along with free access to up-to-date workshops with our industry partners.

MAKE-UP

Certificate III in Make-up SHB30215

LOCATION Warrnambool campus
DURATION Full-time, six months. Three days a week
START DATE February, July

If you love make-up as much as we do, come and explore the world of make-up artistry in this nationally-recognised and comprehensive course. Along with the basic principles of make-up application, skills covered include airbrush make-up, remedial camouflage make-up, creative make-up and session styling – a collaboration of hair and make-up to produce creative and innovative looks. This course is ideal for those wanting to gain employment as make-up artists and to apply their skills across the beauty, fashion, media and entertainment industries. You will also have access to free workshops with our reputable industry partners.

NAIL TECHNOLOGY

Certificate III in Nail Technology SHB30315

LOCATION Warrnambool campus
DURATION Full-time, six months. Two-and-a-half days a week
START DATE February, July

The Certificate III in Nail Technology offers a perfect introduction to the world of nails. This course covers a combination of practical skills and business related training to help you become a skilled and confident nail technician. You will learn manicure and pedicure services, including the application of acrylic and gel nails, the use of electric file equipment and you will also learn some of the latest trends in advanced nail art. At South West TAFE you will get essential hands-on practice in a real salon environment in our dynamic and vibrant Pure Academy Salon. You will also have access to free workshops with our reputable industry partners.

HAIR

Certificate III in Hairdressing SHB30416

LOCATION Warrnambool campus
DURATION Full-time, 14 months. Four days a week. Part-time study options available
START DATE February, July

This rewarding, creative course gives you the opportunity to enter the hairdressing industry with confidence, passion and flair. Working hands-on in our salon, you will learn all aspects of hairdressing including cutting, colouring and styling along with free access to up-to-date workshops with our industry partners. Pure Academy is an encouraging environment where you will discover skills and talents and fulfil your dreams with a rewarding new career. You will also have the chance to work in the Pure Living Hair and Beauty Salon located at Lyndoch Living, gaining additional salon experience to become a confident stylist.

Certificate III in Hairdressing (Apprenticeship) SHB30416

LOCATION Workplace training
DURATION Full-time, three years. Part-time, six years
START DATE Apply any time (*see page 8*)

As an apprentice undertaking the Certificate III in Hairdressing you will develop a range of sales, consultation and technical skills and knowledge to provide a broad range of hairdressing services to clients. These services include hair and scalp treatments, hair cutting, hair design, colouring and lightening, protein straightening and hair extensions. You will be guided by our highly experienced teachers one day week or during block release in the Pure Academy.

BARBERING

Certificate III in Barbering SHB30516

LOCATION Warrnambool campus
DURATION Full-time, 10 months. Three days a week
START DATE February, July

This rewarding, creative course will give you the opportunity to enter the barbering industry with confidence, passion and flair.

Working hands-on in our salons you will learn all aspects of barbering including cutting, men's grooming, shaving heads and faces, maintaining beards and moustaches, along with free access to up-to-date workshops with our industry partners. You will also have the chance to work in the Pure Living barber shop located at Lyndoch Living, gaining additional experience to become a confident barber.

FREE TAFE

Free TAFE
course in 2020,
see page 4.

Certificate III in Barbering (Apprenticeship) SHB30516

LOCATION Workplace training
DURATION Full-time, three years
START DATE Apply any time (*see page 8*)

This apprenticeship allows you to gain hands-on skills and experience while working in the industry. You will learn all aspects of barbering including cutting, men's grooming, shaving heads and faces, maintaining beards and moustaches.

During this apprenticeship you will also develop a range of sales, consultation and technical skills and knowledge to provide a broad range of barbering services to clients.

MESSAGE

Certificate IV in Massage Therapy HLT42015

LOCATION Warrnambool campus
DURATION February: Full-time, six months. Three days a week including mandatory
massage clinic one evening a week
July: Part-time, 12 months
START DATE February, July

Begin a rewarding career in massage with the Certificate IV in Massage Therapy. Learn a wide variety of massage techniques, assessment and skills in a practical, hands-on environment plus some online webinars. You will obtain skills required for employment as a massage therapist in a variety of different work environments and skills in running your own business. The Certificate IV in Massage Therapy can be a stepping stone into the Diploma of Remedial Massage.

Diploma of Remedial Massage HLT52015

LOCATION Warrnambool campus
DURATION February: Full-time, 12 months. Three days a week including mandatory
massage clinic one evening a week
July: Part-time, 18 months
START DATE February, July

Begin a rewarding career in massage or further develop your skills and qualifications with the Diploma of Remedial Massage. You will learn a wide variety of remedial massage techniques and athlete-related skills as well as how to assess clients presenting with soft tissue dysfunction, musculoskeletal imbalance or restrictions in range of motion. You will learn in a practical, hands-on environment plus some online webinars. This course enables you to obtain the skills required for employment as a Remedial Massage Therapist in a variety of different work environments, including even running your own business.

The Pure Academy Massage Clinic component also provides invaluable practical hands-on workplace experience in a supervised setting, allowing you to develop confidence and integration of various techniques as you learn to assess and treat clients.

Information Technology

Do you love keeping up to date with the latest trends in technology?

If so, a career in information technology could be for you.

Careers in this field are changing and developing so quickly that half of the jobs 30 years from now will be in industries that don't currently exist.

No matter where future job trends emerge, IT is bound to be a central component, so if this is your passion, now is the time to get started on your path to a rewarding career.

There is a growing need among businesses to have IT support and progression. This means more job prospects, so you could take your passion for this growing industry and turn it into a career you love.



Career opportunities

- ICT support officer
- Help desk officer
- Network/web officer
- ICT operations officer

and more...





MATTHEW ECCLES

CERTIFICATE IV IN INFORMATION TECHNOLOGY

“My passion for IT prompted my decision to change careers and return to study.

I had worked in fields including conservation and land management and hospitality but I decided I wanted a job in a field which I loved.

I felt like it was time for a change and I had always enjoyed IT and computers so I decided to study the Certificate IV in Information Technology at South West TAFE.

It gave me a great opportunity to get qualified and job-ready.

Since completing the course I have been employed at eResources in Warrnambool where my job includes finding faults with photocopiers and changing parts.

I'm enjoying continuing to learn on the job but have a goal to one day become a server engineer or administrator.

I have never had any regrets. I would encourage anyone to take the leap and follow their passions.”

Certificate III in Information, Digital Media and Technology ICT30118

LOCATION Warrnambool campus
DURATION Full-time, six months. Three days a week
START DATE February

This qualification provides the skills and knowledge for you to be competent in a wide range of general information and communications technology (ICT) technical functions. Skills covered include computer game programming, building websites, IT security and more. This course will assist you to be able to achieve a degree of self-sufficiency as an advanced ICT user.

Certificate IV in Information Technology ICT40118

LOCATION Warrnambool campus
DURATION Full-time, six months. Three days a week
START DATE July

Develop advanced IT support, networking and project management skills and launch your career in this fast-paced and exciting industry.

This IT support course has an intense focus on networking, IT project management and support so you graduate job-ready.

FREE TAFE

Free TAFE
course in 2020,
see page 4.



Maritime

If a career on the water is something you dream of, then this is the place to start.

With a vast coastline at our back door, we can help make your dream a reality by giving you a qualification that is recognised Australia wide.

Do you have a passion for commanding a commercial marine vessel? Our masters qualifications can give you the licences you require to turn your passion into a career.

Our courses give you hands-on experience which will provide you with all of the required skills to gain a job in the maritime industry.



Career opportunities

- Coxswain
- Skipper
- Marine engine driver

and more...





MATTHEW SMITH

CERTIFICATE III IN MARITIME OPERATIONS

"I have always worked in the fishing industry but I thought it was time to step up and get a qualification to start driving.

I gained my Master 5 and Marine Engine Drivers qualifications through South West TAFE right here in Portland which was great.

I am now employed by a local fishing company and I work and drive for three different boats.

I loved the training I received in this course. It was more than just sitting in a classroom looking at books and the teachers were awesome. I got so much out of it and want to encourage the younger generation of fishermen to do the same.

I now have plans to continue my studies to further add to the skills I have already gained."

Certificate I in Maritime Operations (Coxswain Grade 2 Near Coastal) MAR10418

LOCATION Portland campus
DURATION Full-time, six months. Two one-week blocks on campus plus further self-directed study online
START DATE Apply any time

Our Coxswain Grade 2 training course gives you the ability to command and operate a vessel in Australian inshore waters. Coxswain Grade 2 Near Coastal certification allows you to operate a vessel up to 12 metres in length and propulsion power limited to <100kW for an inboard engine and unlimited for outboard.

Certificate II in Maritime Operations (Coxswain Grade 1 Near Coastal) MAR20318

LOCATION Portland campus
DURATION Full-time, one year. On-campus classes during June, July and August. Plus workplace tasks and assessment throughout the course.
Traineeship also available
START DATE Apply any time (see page 8)

This qualification gives you the skills to work as a Coxswain Grade 1 Near Coastal in the maritime industry and:

- command a commercial marine vessel
 - up to 12 metres in length
 - with propulsion power that is unlimited for an outboard engine or up to 500 kW for an inboard engine.
- carry passengers on this vessel
 - inshore, or
 - as a tender or auxiliary vessel within three nautical miles (nm) of a parent vessel within the Exclusive Economic Zone (EEZ).

Certificate II in Maritime Operations (Marine Engine Driver Grade 3 Near Coastal) MAR20418

LOCATION Portland campus
DURATION Full-time, one year. 15, eight-hour workshops throughout the duration of the course plus further self-directed study online
START DATE Apply any time

This qualification gives you the skills to work in the maritime industry operating as chief engineer on vessels with propulsion power up to 500kW and second engineer on vessels with propulsion power up to 750kW, in the Exclusive Economic Zone (EEZ).

FREE TAFE

Free TAFE course in 2020, see page 4.

Certificate III in Maritime Operations (Marine Engine Driver Grade 2 Near Coastal) MAR30818

LOCATION Portland campus
DURATION Full-time, one year. On campus classes during June, July and August.
 Plus workplace tasks and assessment throughout the course.
 [Traineeship also available](#)
START DATE Apply any time (*see page 8*)

This qualification gives you the skills to work in the maritime industry operating as chief engineer on vessels with propulsion power up to 750 kW and second engineer on vessels with propulsion power up to 1500 kW in the Exclusive Economic Zone (EEZ).

Certificate III in Maritime Operations (Master Inland Waters) MAR31018

LOCATION Portland campus
DURATION Full-time, one year. On campus classes during June, July and August.
 Plus workplace tasks and assessment throughout the course
START DATE Apply any time

This qualification gives you the skills to work in the maritime industry as a master inland waters on commercial vessels up to 24 metres in length.

Certificate III in Maritime Operations (Master Up to 24 Metres Near Coastal) MAR30918

LOCATION Portland campus
DURATION Full-time, one year. On campus classes during June, July and August plus workplace tasks and assessment throughout the course
 [Traineeship also available](#)
START DATE Apply any time (*see page 8*)

This qualification gives you the skills to work in the maritime industry as a master on commercial vessels up to 24 metres in length within the Exclusive Economic Zone (EEZ).

Nursing, Health + Community Services

Would you like to turn your passion for caring for people into a career?

The rapidly growing health and community services industry employs more than half a million people and this number is expected to rise. Now is the perfect time to build yourself a rewarding and personally satisfying new career. Your training, care and compassion could make a real difference to those in need of support.

A career in the health and community services industry can lead you anywhere from disability support and nursing, to Indigenous healthcare or aged care.

Our trainers will provide you with the skills and knowledge to get you ready for a career in this booming industry.

All of our courses will give you a professional qualification recognised throughout Australia.



Career opportunities

- Enrolled nurse
- Aged care worker
- Disability support worker
- Family support worker
- Community services worker
- Child protection worker
- Domestic family violence support worker
- Drug and alcohol counsellor
- Mental health support worker

and more...





JANELLE DARCY

DIPLOMA OF NURSING

"I have always had a passion for nursing but when I finished year 12 I didn't have the opportunity to pursue this dream.

I had children and worked as a dental nurse and then a veterinary nurse before the time was right to return to study at South West TAFE.

Before I started the Diploma of Nursing at South West TAFE I enrolled in Certificate III in Individual Support. Once I completed this course I was able to gain employment at Cobden District Health and work within the industry the whole time I was studying which was a massive advantage.

When I finished my diploma I was employed as an enrolled nurse at Cobden before I gained a graduate position at St John of God Healthcare in Ballarat.

I am now working in the medical and oncology wards there and I just love it. I'm learning so much from them all."

COMMUNITY SERVICES

Certificate III in Community Services CHC32015 **FREE TAFE**

LOCATION Colac and Warrnambool campuses
DURATION Full-time, nine months. Three days a week (two days in class and one day of self-directed study online)
START DATE February

This qualification provides an entry point to community services to work under supervision. Graduates may find work in community service organisations, however the Certificate III in Community Services is intended as a pathway course to further qualifications.

Certificate IV in Child, Youth and Family Intervention CHC40313 **FREE TAFE**

LOCATION Warrnambool campus
DURATION 15 months. Two days a week
START DATE February, July

This qualification reflects the role of those who work in youth and family intervention, including practice specialisations in residential and out-of-home care, family support and early intervention. Workers operate under a broad supervision framework and within clearly defined organisational guidelines, service plans and position specifications.

Diploma of Community Services CHC52015 **FREE TAFE**

LOCATION Warrnambool campus
DURATION Full-time, two years. Three days a week, including some evening classes
START DATE February, July (day and evening classes)
APPLICATION Selection by group interview

This qualification gives you the tools and knowledge needed to provide a range of services and interventions to clients within the community services sector. This course includes industry experience where you will gain knowledge and skills working with individuals, groups and whole communities, through more than 400 hours of work placement. This is an Australian Community Workers Association (ACWA) accredited course. This course offers a wide range of employment opportunities upon graduation in a large range of contexts.

DISABILITY

Certificate IV in Disability CHC43115 **FREE TAFE**

LOCATION Colac, Hamilton and Warrnambool campuses
DURATION Full-time, one year. Two days a week
START February

This qualification reflects the role of workers in a range of community settings and clients' homes, who provide training and support in a manner that empowers people with disabilities to achieve greater levels of independence, self-reliance, community participation and wellbeing. Workers promote a person-centred approach, work without direct supervision and may be required to supervise and/or coordinate a small team. This course includes industry experience with 120 hours of work placement.

FREE TAFE

Free TAFE course in 2020, see page 4.

Certificate IV in Disability (Traineeship) CHC43115 **FREE TAFE**

LOCATION Workplace training
DURATION One to two years
START DATE Apply any time (*see page 8*)

This traineeship will provide you with the hands-on skills to assist people with disabilities. You will learn how to offer individualised support to people through on-the-job training and real experience in a range of community settings and clients' homes.

Course in Introduction to the National Disability Insurance Scheme 22469VIC

LOCATION Colac, Hamilton, Portland and Warrnambool campuses and Stawell
DURATION Part-time, six weeks. One day a week
START DATE Expressions of interest are currently being taken. This course will run dependent on numbers

This course is for people new to the disability sector and provides a pathway to further qualifications. It provides an overview to direct support work, the National Disability Insurance Scheme (NDIS) and working with an NDIS participant. This accredited unit may be utilised as an elective in several other community service qualifications.

INDIVIDUAL SUPPORT

Certificate III in Individual Support CHC33015 **FREE TAFE**

LOCATION Colac, Hamilton, Portland and Warrnambool campuses
DURATION Nine months. Two days a week
START DATE Colac, Hamilton and Portland: February, July
Warrnambool: February, April, July, October

The Certificate III in Individual Support (formerly Aged Care and Home and Community Care) is an entry-level qualification to work within the aged care, disability or home and community care sectors. This course gives you practical experience in providing person-centred support to people who may require it due to ageing, disability or illness. This course includes 120 hours of work placement.

Certificate III in Individual Support (Traineeship) CHC33015 **FREE TAFE**

LOCATION Workplace training
DURATION One to two years
START DATE Apply any time (*see page 8*)

Gain practical skills enabling you to make a difference in people's everyday lives with this traineeship. You will learn the foundations of support that can be applied in a range of settings from residential aged care facilities to other community-based services. This course gives you practical experience in providing person-centred support to people who may require it due to ageing, disability or illness.

NURSING

Diploma of Nursing HLT54115 **FREE TAFE**

LOCATION Hamilton and Warrnambool campuses
DURATION Full-time, two years. Three days a week
START DATE February 2021
APPLICATION Compulsory information session, literacy and numeracy assessment and interview

The Diploma of Nursing provides the skills and knowledge to work as a competent enrolled nurse, working within their scope of practice to provide quality nursing care in a variety of community and healthcare settings.

Successful completion of this course leads to registration with the Australian Health Practitioner Regulation Agency (AHPRA). This course includes industry experience with 440 hours of work placement.

The Nursing and Midwifery Board of Australia (NMBA) has introduced an admission requirement that assesses a student's English language skills. View the English language skills requirements on the Registration Standards page of the Nursing Midwifery Board website.

This English language requirement must be demonstrated prior to entry into the Diploma of Nursing and you will be asked to complete documentation during the application process.

As the qualification also leads to registration with the Australian Health Practitioner Regulation Agency (AHPRA), applicants are also expected to comply with all the requirements set by AHPRA upon graduation. Visit the AHPRA website for the English Language Skills and Criminal History Registration Standards on the Registration Standards page.

SPORT + RECREATION

Certificate III in Sport and Recreation (Traineeship) SIS30115

LOCATION Workplace training
DURATION One year
START DATE Apply any time (*see page 8*)

This traineeship will give you the opportunity to work full-time and complete a practical work placement in the sport and recreation field, providing you with skills to work in the recreation and education industry.

FREE TAFE

Free TAFE course in 2020, see page 4.



Travel + Tourism

Let a qualification in tourism be your ticket to see the world.

If you love travelling and sharing your experiences, why not consider making a career out of it?

The tourism industry is strong and directly employs more than half a million people and it's expected to get even bigger.

With the Great Ocean Road right on our doorstep, you're in the perfect location to become immersed in the tourism industry.

Our passionate and dedicated teachers will guide you through full-time and part-time courses covering marketing, travel, tourism and general operations.

We offer certificate and diploma qualifications giving you a professional qualification recognised throughout Australia.



Career opportunities

- Holiday parks and resort manager
- Travel consultant
- Cruise consultant
- Reservations sales agent
- Tour guide
- Visitor information services

and more...





SKYE HENRY-LITSTER

CERTIFICATE III IN TOURISM

“My love for tourism and wildlife conservation has pushed me to continue studying to bring my two passions together.

I completed a Certificate III in Tourism as a trainee at Flagstaff Hill and the Warrnambool Visitor Information Centre and I’ve been successful in gaining continued employment.

Before studying tourism at South West TAFE I started a university course in Animal Science and Zoology. I am now hoping I can somehow bring these two areas together.

I love sustainability and wildlife conservation and I’m looking into further study that could lead to a park ranger or Landcare role.

My training through South West TAFE taught me valuable communication and customer service skills that will help me with whatever I do in the future.”

Certificate III in Tourism SIT30116 **FREE TAFE**

LOCATION Portland and Warrnambool campuses via Smart Classroom
DURATION Full-time, one year. Three days a week
START DATE February

Certificate III in Tourism teaches you to use a range of well-developed tourism service, sales or operational skills and gives you sound knowledge of industry operations to coordinate tourism services.

This qualification provides the skills to work in many travel and tourism roles for a diverse range of employers including travel agencies, tour wholesalers, tour operators, inbound tour operators, tourist attractions, visitor information centres, accommodation and other tourism businesses.

Certificate III in Tourism (Workplace-based) SIT30116 **FREE TAFE**

LOCATION Workplace training across south-west Victoria
DURATION Full-time, one year
START DATE Apply any time

Working in the travel and tourism industry and want to develop your skills and knowledge?

This workplace-based course will provide you with training to develop your service, sales and operational skills and gives you sound knowledge of industry operations to coordinate tourism services. We will work with you to build on your existing skills and knowledge from working within the industry. The course is delivered as a combination of workshops, online delivery and workplace assessments.

Certificate III in Tourism (Traineeship) SIT30116 **FREE TAFE**

LOCATION Workplace training
DURATION Full-time, one year
START DATE Apply any time (*see page 8*)

This traineeship is the perfect starting place for you to begin your career in the travel and tourism industry. You will develop a broad range of skills and knowledge of the industry operations to coordinate travel or tourism services. We offer training to a diverse range of employers through a combination of on-the-job training with your employer and workplace visits from our trainers.

Certificate IV in Travel and Tourism SIT40116

LOCATION Warrnambool campus
DURATION Full-time, six weeks
START DATE October

Completed the Certificate III in Tourism SIT30116 and looking to upgrade your qualification?

This course allows you to easily upgrade your current qualification to a Certificate IV in just six weeks. It consists of five units that will develop your skills in interpreting financial information, coaching others, managing conflict, customer service and understanding health and safety.

You must have completed the Certificate III in Tourism SIT30116 to be eligible to enrol in this course.

FREE TAFE

Free TAFE course in 2020, see page 4.

Diploma of Travel and Tourism Management SIT50116

LOCATION Warrnambool campus via Smart Classroom
DURATION Full-time, nine months. Two days a week
START DATE February

Experienced in the travel and tourism industry and want to take your career to the next level?

During this course, you will build on your existing skills in managing and coordinating travel and tourism operations. It will provide you a pathway to work in many travel and tourism industry sectors as a departmental or small business manager. The diversity of employers includes travel agencies, tour wholesalers, tour operators, inbound tour operators, tourist attractions, visitor information centres, and other tourism businesses.

You must have completed the Certificate IV in Travel and Tourism SIT40116 to be eligible to enrol in this course.

Advanced Diploma of Travel and Tourism Management SIT60116

LOCATION Warrnambool campus
DURATION Full-time, six months. One day a week for 12 weeks followed by half-day project support for 10 weeks
START DATE Expression of interest

Improve your career prospects in your current travel and/or tourism role or build on your existing travel and/or tourism skills and maximise your employment opportunities in this field by completing specialist units in developing and implementing business plans, marketing, risk management and developing tourism products.

This qualification provides a pathway to work in many travel and tourism industry sectors and for a diverse range of employers including travel agencies, tour wholesalers, tour operators, inbound tour operators, tourist attractions, visitor information centres, and other tourism businesses.

You must have completed the Diploma of Travel and Tourism Management SIT50116 to be eligible to enrol in this course.

A Smart Classroom means the teacher will not always be physically present and may teach via video conferencing. This will alternate between campuses.

short courses at SWTAFE



AGRICULTURE

- Agvet Chemical Users Course*
- Agvet Chemical Users Course Refresher
- Cups On Cups Off*
- Operate and Maintain Chainsaws*
- Operate Quad Bikes*
- Operate a Side by Side Utility Vehicle*
- Tractor and Front End Loader Operations*



ARTS

- Introduction to Studio Arts



BUILDING + CONSTRUCTION

- Construction Induction Card*
- Work Safely at Heights*



CIVIL CONSTRUCTION

- Traffic Management*
- Traffic Management Refresher
- Conduct Civil Construction Excavator Operations*#
- Conduct Civil Construction Wheeled Front End Loader Operations*#
- Install Trench Support*
- Conduct Roller Operations*#



ELECTRICAL

- Grid Connect PV Installer*
- Registered Electrical Contractors Commercial*
- Restricted Electrical Worker's Licence*
- Testing and Tagging of Portable Electrical Equipment
- Work Safely at Heights for Electricians*



ENGINEERING

- Computer Aided Manufacturer (CAM)*
- Introduction to Welding
- Pneumatics and Hydraulics*
- Using SolidWorks for 3D Design

Our short courses are easy to fit into your busy lifestyle.

For any short course enquiries please email short.courses@swtafe.edu.au or call 1300 648 911.



FOOD + HOSPITALITY

- Coffee Making
- Responsible Service of Alcohol
- Safe Food Handling*
- Food Safety for Supervisors*

GET READY FOR WORK

- Employability Skills Training - Build U
- Employability Skills Training - Brand U
- Emerging Graduates Program



HEALTH + COMMUNITY SERVICES

- Counselling Skills - Grief and Loss
- Introduction to Basic Counselling
- Stress Management
- Introduction to Art Therapy
- Standard Mental Health First Aid
- Provide CPR*
- Provide First Aid*
- Medical Terminology*
- Aboriginal & Torres Strait Islander Mental Health First Aid



HAIR, BEAUTY + MASSAGE

- Cosmetic Spray Tanning*
- Gel and Acrylics Nail Enhancement*
- Intimate Female Waxing*
- Eyelash Extensions*
- Make-up Artistry*
- Professional Waxing Treatments*
- Professional Lash and Brow Tinting*
- Hot Stone Therapy Massage*
- Indian Head Massage*
- Pierce Ears Workshop
- Advanced Nail Design Workshop
- Nail Enhancement Refresher Course
- French Nail Enhancement Workshop
- Henna Brows Workshop
- Lash Lift Workshop
- Long Hair Styling Course
- Cupping Therapy Workshop



HIGH RISK WORK LICENCES

- Licence to Operate a Forklift Truck*
- Licence to Operate an Elevating Work Platform*



MARITIME

- Marine Radio Operations Certificate of Proficiency



MOTORCYCLE LICENCES

- GLS Motorcycle Licence Assessment
- GLS Motorcycle Check Ride
- GLS Motorcycle Learner Permit

* These courses include accredited training. Visit our website for unit of competency details.

These courses are only for industry groups who supply equipment.

SWTAFE CAMPUS LOCATIONS

Warrnambool

197-205 Timor Street
WARRNAMBOOL VIC 3280

Hamilton

200 Ballarat Road
HAMILTON VIC 3300

Portland

154 Hurd Street
PORTLAND VIC 3305

Colac

89 Bromfield Street
COLAC VIC 3250

SWTAFE TRAINING FACILITIES

Sherwood Park

Princes Highway (Deakin University)
WARRNAMBOOL VIC 3280

Glenormiston

333 Glenormiston Road
GLENORMISTON VIC 3265



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TAFE 3120

*Published January 2020. All information is correct at the time of printing;
however courses may be affected by changes to the relevant training package.*

