

Process for anyone with COVID-19 symptoms on campus

If a student or staff member present with symptoms whilst on campus they must:

- Report this to their teacher or manager
- Leave campus immediately and go and get tested and isolate until they receive their result
- If negative result and they no longer have symptoms they can return to campus

Process for reporting a positive COVID-19 case

- If positive result they must follow the latest directions of [DH - COVID-19 Checklist](#)
- Student positive cases must be reported to SWTAFE by emailing Incident.Response@swtafe.edu.au
- Staff positive cases must be reported to SWTAFE by emailing CovidReporting@swtafe.edu.au
- If they test positive on a RAT test they must also report this online or by phone as per the attached link [Reporting your result of Rapid Antigen Test in Victoria](#)