

Victorian Certificate of Applied Learning Youth (Foundation) - (VCAL)

COURSE CODE	VCALFND001
LOCATIONS	Warrambool, Portland, Hamilton, Colac
STUDY MODE	Full-time, On Campus
Length	1 year
Commencement	Apply any time
Timetable	4 days a week, 5 hours per day

Course Overview

This section gives you an introduction to what you will be learning in this course, plus course outcomes, career opportunities, and student support.

Study from home during COVID-19 restrictions

Whilst we pride ourselves on our hands-on training, we have had to adjust most of our courses for study from home and remote learning during the COVID-19 restrictions. This means courses will be delivered using a range of methods including online learning, virtual classrooms, workbooks and direct contact with your teacher.

Given the government restrictions that are now in place to reduce the spread of coronavirus in Australia, we expect this new model of study will continue until the government makes changes to these restrictions.

Introduction

VCAL Foundation is a hands-on learning program for young people looking for an alternative to mainstream schooling. Through a supported environment with small class sizes, students engage in project-based learning focused on both individual and group interests. It also allows students to sample a range of careers across various local industries, to help determine their interests and strengths for their chosen career.

The VCAL program and the teaching of it at South West TAFE supports and promotes the principles and practices of Australian democracy through a commitment to elected government, the rules of law, the values of openness and tolerance, equal opportunity, and freedom of speech.

What will I Learn?

Foundation VCAL students will learn a range of skills through project based, hands-on learning. They will learn about a number of different industries and job pathways as well as the skills required to remain engaged in education.

Course Outcomes and Career Opportunities

Foundation VCAL is a Year 10 equivalent qualification. The skills and knowledge gained through this course provide students with a number of opportunities. These opportunities include transitioning into Intermediate VCAL (Year 11 equivalent qualification), Certificate II courses or traineeships and apprenticeships. During the Foundation VCAL qualification, students will also have the ability to work towards acquiring an 'industry skills set'. This skills set will include qualifications such as first aid, responsible serving of alcohol and the CI card.

Pathways

Victorian Certificate of Applied Learning (Foundation) provides opportunities to a range of further education, training and employment options.

Students can pathway into Intermediate VCAL, Certificate II courses or apprenticeships and traineeships

Placement

Students may have the opportunity to go on a practical work placement, or supported workplace learning.

Information Session

Why don't you come along to our next course info session to find out everything you need to start your learning journey? You can chat with our teachers, tour our facilities, learn more about the course, find out about the application process and get your questions answered by our course experts.

[Find the next info session near you](#)

Course Requirements

This section gives you an overview of entry requirements, course units and electives, skills recognition, and assessment criteria.

Entrance requirements & pre-requisites

This course is available via Direct Entry.

Direct Entry - apply directly by speaking to the Course Coordinator. Details available from the Customer Service Centre.

Entry Requirements for this course include;

- Students are accepted into the course through an interview with the VCAL Coordinator. The students' goals and pathways are discussed at the interview so that this can be the focus of their learning.
- Approval from the Education Department regional manager may also be required.

Course requirements

Students are to be aged 15-19 years. To be eligible for the certificate, students must complete 10 credits for the year.

Units offered

Core Units

Unit Code	Unit Name	Unit Hours	Unit Consumables
LIT011	Literacy Skills Foundation Reading And Writing	100	\$0.00
LIT012	Literacy Skills Foundation Oral Communication	100	\$0.00
NUM011	Numeracy Skills Foundation	100	\$0.00
PDS011	Personal Development Skills Foundation Unit 1	100	\$0.00
PDS012	Personal Development Skills Foundation Unit 2	100	\$0.00

WRS011	Work Related Skills Foundation Unit 1	100	\$0.00
WRS012	Work Related Skills Foundation Unit 2	100	\$0.00

Elective Units

Unit Code	Unit Name	Unit Hours	Unit Consumables
CHCVOL001	Be an effective volunteer	25	\$0.00
HLTAID003	Provide first aid	18	\$50.00
MSFFM2006	Hand make timber joints	40	\$70.00
MSMWHS200	Work safely	30	\$0.00
PUATEA001	Work In A Team	20	\$0.00
SITHCCC002	Prepare and present simple dishes	25	\$40.00
SITHCCC003	Prepare and present sandwiches	10	\$20.00
VU20959	Communication skills for the construction industry	20	\$0.00
VU21323	Develop and document a learning plan and portfolio	20	\$0.00
VU21324	Plan and undertake a project	30	\$0.00
VU21353	Research pathways and produce a learning plan and portfolio	20	\$0.00
VU21354	Implement and review a project	30	\$0.00
VU22413	Engage with a range of complex texts for personal purposes	30	\$0.00

Assessment

This course involves accredited units. You will be required to complete assessment tasks to demonstrate your underpinning knowledge, skills and attributes to meet the course outcomes. A combination of written, oral and practical assessment strategies will be used in either a classroom, online or workplace environment.

Where units require demonstration of skills in a workplace environment, you will have the opportunity to do this either in your own workplace (where appropriate), through a practical placement, or by using one of the Institute's simulated workshops/classrooms. Detailed information about the types, conduct and dates of assessments will be provided in advance. You will also be provided with information about the opportunity for reassessment and appeal.

After applying

Once you have applied for your chosen course, you will receive a thank you email from South West TAFE with a few steps to help process your enrolment.

Complete a Pre-Training Review

You will receive an email to complete a Pre-Training Review online evaluation. This evaluation helps us tailor your training to suit your needs.

Create or provide a Unique Student Identifier (USI)

A USI is a nationally recognised reference number that provides an online record of your training qualifications gained in Australia.

[Create your USI](#)

Already have a USI but can't remember it? [Find your USI](#)

Skills recognition

If you have experience or prior qualifications, you may be eligible to apply for [recognition of prior learning](#) and gain credits. You will be asked to provide any relevant Statement of Attainment to support identified credits.

Fees

This section gives you an overview of course fees, subsidies, and how they can be paid.

Course Fees

Here's an outline of fees and costs associated with your course.

Your fees each year can be made up of 3 different elements. Everyone has different circumstances that can affect what you pay and how much you pay. :

1. Tuition fees - charged as an hourly rate that varies from course to course. A large portion of the tuition is subsidised by the Victorian Government for eligible students.
2. Resource and/or materials costs - covers the cost of materials and other incidentals. This fee will vary according to the course being undertaken.
3. Booklist items - such as textbooks, equipment and stationery recommended for your course

Tuition fees

There are 4 different rates of tuition fees. Only one will apply to you (depending on your eligibility and circumstances).

1. Government Subsidised Fee - you could be eligible for a government-subsidised rate under the Skills First funding depending on your age, educational history, and citizenship or residency status. If you are eligible, the government will contribute to the cost of your training. [Find out more about subsidised training](#)
2. Government Subsidised Concession Fee - If you are eligible for a Skills First government-subsidised place and hold a current healthcare or pension card, that you can provide at enrolment, you may be eligible for the concession rate. Note, the concession rate is not applicable to Diploma level courses. [Find out more about concession rates](#)
3. Free TAFE - Students who are eligible for Victorian government-subsidised training will not pay course tuition fees for the duration of their enrolment in this course, however, there may be some consumable/material fees for the course (find out more below). Any resource or material costs, or booklist items for this course are listed in the table below. [Find out more about Free TAFE](#)
4. Full fee - If you are not eligible for a Skills First government-subsidised place, exemption, concession or are enrolling in a course that isn't government-subsidised, you may be required to pay the full fee rate.

FIND OUT MORE ABOUT FEES AND ELIGIBILITY

The fees listed below are indicative only. The student tuition fees as published are subject to change given individual circumstances at enrolment. Funding made available to eligible individuals by State and Commonwealth Governments. If funding is utilised, this may affect future opportunities to access additional funding in the future.

Course fees by student type	Indicative Course Fee
Government subsidised rate (if eligible)	\$3,100.00
Concession rate	\$620.00
Full fee rate (if not eligible for govt subsidy)	\$12,860.00

Additional course fees	Indicative Course Fee
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Course consumable/materials (approximate)	\$200.00
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Resource and/or materials costs

Some courses require specific resources or materials necessary for your study eg: tools of the trade, excursions, etc. Final costs will be determined upon enrolment.

How do I pay my fees?

Once we have processed your enrolment form, you will receive an email with your invoice.

You have [three options when organising your payment](#):

1. [Upfront payment](#) - can be made over the phone with EFTPOS
2. [Payment plan](#) - can be directly debited from your bank account, debited from your Centrelink payments or via a [VET Student Loan](#) (for diploma or advanced diploma courses only)
3. [Paid by employer, school or job network agency](#) - if your fees are being paid by your employer, school or job network agency, you will need to complete an Authority to Invoice form.

Payments will need to be arranged within five(5) business days of receiving the email containing your invoice.

We also offer a range of [scholarships](#) each year which you may be eligible to apply for to assist with course fees.

Next Steps

Ready to take the next step? Here you can [make an enquiry](#), [attend an information session](#) or [begin the application process](#).

How to apply

There are [five simple steps to apply for a course](#) with us.

1. **Apply** - [complete a short online application form](#). Once this form is submitted we'll send you a thank you email.
2. **Get ready** - your thank-you email will contain links to a pre-training review, to a unique student identifier and to government-subsidised training eligibility.
3. **Chat with your teacher** - your teacher or course specialist will contact you about your Pre-Training Review outcomes and additional course information.
4. **Enrol** - after chatting with your teacher, you will receive an email with your enrolment form and a link to verify your identity.
5. **Sign** - once you've completed your enrolment, you will receive a declaration form to review and sign.

If need any assistance with applying, [contact our Customer Service team](#) on 1300 648 911 or [visit your nearest campus](#).

Careers and Course Advice

Not sure which course is right for you? South West TAFE will help you find your way.

Our Careers Coaches at the [Skills and Jobs Centre](#) is here to support you. Whether you're exploring career options, transitioning from school to the workforce or looking to study after school we're here to help you.

Student Support

As a SWTAFE student, you can access a variety of support services that will enhance your study experience and help you complete your studies successfully. For more information about any of these services, [visit our student page](#).

