

Course in Introduction to the National Disability Insurance Scheme

COURSE CODE	22469VIC
LOCATIONS	Warrambool, Portland, Hamilton, Colac
STUDY MODE	Online
Length	Six weeks (40 hours)
Commencement	2 November and apply any time
Timetable	One day a week, 9am to 4.30pm. This course is delivered via Virtual Classroom (webex).

Course Overview

This section gives you an introduction to what you will be learning in this course, plus course outcomes, career opportunities, and student support.

Introduction

The NDIS will require about 70,000 full-time equivalent workers over the next 3 years.

You can now skill up for the NDIS with us with this [short course program](#).

With our accredited NDIS short course (1 day a week, for 6 weeks), you'll be better qualified to further your career in this growing sector.

This course will provide [current employees and future workers](#) with the necessary information to understand the type of direct support work required for working within the NDIS.

You will gain insight into how you can support an NDIS participant in achieving set goals, maintaining personal safety, completing documentation, and working effectively with others. You will also obtain a broad overview of the NDIS.

What will I Learn?

This course will help you understand:

- Who meets eligibility criteria for accessing the NDIS
- How the [NDIS will interact with health](#), aged care, income support and insurance systems
- How the scheme will meet the long-term needs of people with disability, their families and carers
- How to access information and referrals to support services in the community
- How to access individually tailored supports based on a nation-wide assessment process
- How the NDIS will impact on the workforce
- How the [NDIS will help people with a disability achieve their goals](#)
- The portability of entitlements across borders

Course Outcomes and Career Opportunities

This course will provide current employees and future workers with the necessary information to understand the type of direct support work required for working within the NDIS.

Upon completion, you will be issued a Statement of Attainment.

Pathways

This course can lead to [further study or employment in the disability sector](#).

Course Requirements

This section gives you an overview of entry requirements, course units and electives, skills recognition, and assessment criteria.

Course requirements

To be eligible for this certificate, you must successfully complete one core unit.

Units offered

Core Units

Unit Code	Unit Name	Unit Hours	Unit Consumables
VU22448	Work effectively with a national disability insurance scheme participant	40	\$0.00

Assessment

This course involves accredited units. You will be required to complete assessment tasks to demonstrate your underpinning knowledge, skills and attributes to meet the course outcomes. A combination of written, oral and practical assessment strategies will be used in either a classroom, online or workplace environment.

Where units require demonstration of skills in a workplace environment, you will have the opportunity to do this either in your own workplace (where appropriate), through a practical placement, or by using one of the Institute's simulated workshops/classrooms. Detailed information about the types, conduct and dates of assessments will be provided in advance. You will also be provided with information about the opportunity for reassessment and appeal.

After applying

Once you have applied for your chosen course, you will receive a thank you email from South West TAFE with a few steps to help process your enrolment.

Complete a Pre-Training Review

You will receive an email to complete a Pre-Training Review online evaluation. This evaluation helps us tailor your training to suit your needs.

Create or provide a Unique Student Identifier (USI)

A USI is a nationally recognised reference number that provides an online record of your training qualifications gained in Australia.

[Create your USI](#)

Already have a USI but can't remember it? [Find your USI](#)

Skills recognition

If you have experience or prior qualifications, you may be eligible to apply for [recognition of prior learning](#) and gain credits. You will be asked to provide any relevant Statement of Attainment to support identified credits.

Fees

This section gives you an overview of course fees, subsidies, and how they can be paid.

Course Fees

Everyone has different circumstances that can affect what you pay and how much you pay. Your fees each year are made up of 3 different elements:

- Tuition fee
- General Service fee
- Consumables/material fee

There are 3 different rates of Tuition fees. Only one will apply to you depending on your eligibility and circumstances. The 3 categories include:

- Government subsidised
- Government subsidised (concession)
- Full fee

The fees listed below are indicative only and may be subject to change without notice and given individual circumstances. Your actual fees will be calculated based on your individual circumstances at the time of enrolment. Funding made available to eligible individuals by State and Commonwealth Governments. If funding is utilised, this may affect future opportunities to access additional funding in the future.

Please note the general service fee will not be charged for this course.

Course fees by student type	Indicative Course Fee
Government subsidised rate (if eligible)	\$0.00
Concession rate	\$0.00
Full fee rate (if not eligible for govt subsidy)	\$465.00

Additional course fees	Indicative Course Fee
Course consumable/materials (approximate)	\$0.00

Resource and/or materials costs

Some courses require specific resources or materials necessary for your study eg: tools of the trade, excursions, etc. Final costs will be determined upon enrolment.

How do I pay my fees?

Once we have processed your enrolment form, you will receive an email with your invoice.

You have [three options when organising your payment](#):

1. [Upfront payment](#) - can be made over the phone with EFTPOS
2. [Payment plan](#) - can be directly debited from your bank account, debited from your Centrelink payments or via a [VET Student Loan](#) (for diploma or advanced diploma courses only)
3. [Paid by employer, school or job network agency](#) - if your fees are being paid by your employer, school or job network agency, you will need to complete an Authority to Invoice form.

Payments will need to be arranged within five(5) business days of receiving the email containing your invoice.

We also offer a range of [scholarships](#) each year which you may be eligible to apply for to assist with course fees.

Next Steps

Ready to take the next step? Here you can make an enquiry, attend an information session or begin the application process.

How to apply

There are [five simple steps to apply for a course](#) with us.

1. **Apply** - [complete a short online application form](#). Once this form is submitted we'll send you a thank you email.
2. **Get ready** - your thank-you email will contain links to a pre-training review, to a unique student identifier and to government-subsidised training eligibility.
3. **Chat with your teacher** - your teacher or course specialist will contact you about your Pre-Training Review outcomes and additional course information.
4. **Enrol** - after chatting with your teacher, you will receive an email with your enrolment form and a link to verify your identity.
5. **Sign** - once you've completed your enrolment, you will receive a declaration form to review and sign.

If need any assistance with applying, [contact our Customer Service team](#) on 1300 648 911 or [visit your nearest campus](#).

Careers and Course Advice

Not sure which course is right for you? South West TAFE will help you find your way.

Our Careers Coaches at the [Skills and Jobs Centre](#) is here to support you. Whether you're exploring career options, transitioning from school to the workforce or looking to study after school we're here to help you.

Student Support

As a SWTAFE student, you can access a variety of support services that will enhance your study experience and help you complete your studies successfully. For more information about any of these services, [visit our student page](#).